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Meeting Minutes
INTEGRATION OF CARE COMMITTEE
Lisa Zullig and Christopher Joseph, Co-Chairs

McSilver Institute at NYU
41 East 11th Street in Room 741
October 7, 2015

Members Present: Peter Campanelli, PsyD, Michael Ealy, Dorothy Farley, Janet Goldberg, Deborah Greene, Daphne Hazel, Christopher Joseph, Peter Laqueur (by phone), Julie Lehane, PhD, Jan Carl Park, David Price, Gina Quattrochi, JD, Claire Simon, Brenda Starks-Ross, Lisa Zullig

Members Absent: Christopher Cunningham, Joan Edwards, Terry Hamilton, Graham Harriman, Tracy Hatton, Zach Hennessey, Maria Perez, Bobby Rallakis

NYC DOHMH Staff Present: Nasra Aidarus, Nina Rothschild, DrPH, Anna Thomas

Public Health Solutions Staff Present: Bettina Carroll

Others Present: Randall Bruce, Linda Hakim, Liz Hurley, Robert Maher, David Martin, Rena Meyer, Scott Sullam

Material Distributed:

- Agenda
- Minutes from the June 17th, 2015 and September 16, 2015 IOC Committee meetings
- Draft Tri-County Service Directives:
 - Housing
 - Medical Transportation
 - Food Bank/Home-Delivered Meals
- October 2015 Planning Council Calendar

Welcome/Introductions/Moment of Silence/Review of the Meeting Packet/Review of the Minutes: The committee co-chairs, Lisa Zullig and

1 Christopher Joseph, welcomed meeting participants. Attendees introduced
2 themselves. Anna Thomas led the moment of silence. Nina Rothschild
3 reviewed the contents of the meeting packet. The minutes from June 17th and
4 September 16th were accepted with one change to the September 16th minutes
5 and will be posted on the Planning Council website at nyhiv.org.
6

7 **Change to Legal Services Directive:** Nina Rothschild explained that HRSA
8 has disallowed one element of the legal services directive created by IOC
9 and approved by the Planning Council on June 25, 2015. The directive
10 included the following component: “Permanency planning in situations
11 where the responsible adult is likely to pre-decease a dependent because of
12 HIV/AIDS. These include but are not limited to (1) delivery of social service
13 counseling or legal counsel, (2) arrangements for custody options for legal
14 dependents including standby guardianship, joint custody, or adoption, and
15 (3) implementation of permanency planning after death.” A footnote will be
16 added to the directive stating that item (3) is not permitted by our federal
17 funder.
18

19 **Tri-County Housing Services:** Dr. Julie Lehane, Research Analyst/Planner for
20 the Tri-County Region (TCR), provided background information about Ryan
21 White-funded housing services:
22

- 23 • Two programs funded at \$585,008 in Year 24 served all 3 counties,
24 providing assistance with housing sessions, financial
25 counseling/planning sessions, and rental assistance/utility payments
- 26 • Clients served: 218
- 27 • Females: 112
- 28 • Males: 105
- 29 • TG: 1
- 30 • Majority of clients (145) between 45-64 years
- 31 • African American: 59%
- 32 • Hispanic: 26%
- 33 • White: 14%
- 34

35 Dr. Lehane commented that rent in Westchester is very high, and Ryan White
36 often helps clients with their utilities bills rather than assisting with the rent
37 itself. Jan Carl Park noted the glaring disparity in how we allocate resources.
38 PLWHA in TCR do not have HASA and are desperate. Rockland County has
39 some designated AIDS housing, but PLWHA have difficulty covering their
40 portion of the rent. Peter Laqueur made a formal recommendation to take the
41 issue of funding allocations to the Priority Setting and Resource Allocation
42 (PSRA) Committee.
43

44 Some disagreement ensued concerning Ryan White housing assistance in
45 TCR: does Westchester County consider Ryan White-funded rental assistance

1 as income and can this assistance potentially render an individual ineligible
2 for DSS assistance? Gina Quattrochi recommended that consumers bring a
3 lawsuit against Westchester County if, in fact, Ryan White housing assistance
4 counts as income.

5
6 In New York City, Ryan White housing funds pay for three types of services:
7 short-term rental assistance, short-term housing services, and housing
8 placement assistance. Bettina Carroll suggested inviting the DOHMH staff
9 member who manages Ryan White housing to the next IOC Committee
10 meeting to obtain a better understanding of what is/is not allowed and how
11 different funding sources (e.g., HASA, Ryan White, and HOPWA) coordinate to
12 address housing needs. Jan Park suggested inviting Barbara Banto, the
13 HOPWA administrator in the region to obtain a fuller understanding of
14 financing.

15
16 Dr. Lehane crafted the TCR housing directive based on the NYC housing
17 directive. Track changes indicate new/different language. One of the track
18 changes states: “No payments for rent arrears, past utility or telephone bills,
19 or mortgages.” Gina Quattrochi suggested changing the language from “rent
20 arrears” to “eviction prevention.” IOC Committee members requested
21 clarification on whether HRSA permits use of Ryan White housing funds for
22 eviction prevention. Nina Rothschild agreed to check.

23
24 Jan Park suggested removing assistance with phone and utilities bills from the
25 housing directive, creating a new directive for an additional service category
26 permitted by HRSA but not currently provided in the NY EMA – emergency
27 financial assistance – and paying for phone and utility bills through
28 emergency financial assistance. Many other jurisdictions fund emergency
29 financial assistance. He asked for a pie chart showing the amount of money
30 spent on Con Ed, rent, moving, and security deposits and mentioned that
31 work on a new service category would start in IOC and in the Needs
32 Assessment Committee.

33
34 Dr. Lehane suggested tabling the housing service directive, while also
35 expressing concern about the length of time required to address these issues
36 and establish new contracts. Bettina Carroll noted that the current contracts
37 can be extended until the new ones are complete.

38
39 **Tri-County Transportation Services:** Dr. Lehane provided information about
40 current transportation services:

- 41
42
- 43 • One program was funded at \$349,000 in Year 24 and served all 3
 - 44 counties, paying for taxi rides and Metro Cards
 - 45 • 25 round trips per person for 386 unique individuals
 - Male: 170

- 1 • Female: 215
- 2 • TG: 1
- 3 • Majority of clients (38%) are 50-59 years
- 4 • African American: 59%
- 5 • Hispanic: 27%
- 6 • White: 10%
- 7 • Rockland and Putnam have no public transportation

8
9 Liz Hurley commented that all HIV+ clients with Medicaid must use Medicaid-
10 funded transportation but if, for example, a physician says that he or she must
11 see the patient on an emergency basis and Medicaid-funded transportation is
12 unavailable, RW can pay. Dr. Lehane noted that medical transportation can
13 take clients not only to medical appointments but also to food programs, DSS
14 appointments, and housing appointments.

15
16 Dr. Peter Campanelli noted the importance of including language about
17 cultural competency and confidentiality in this directive.

18
19 **Public Comment:** No members of the public commented.

20
21 **Adjournment:** The meeting was adjourned.

22
23 **Items for Follow-Up:**

- 24
- 25 • Does RW-funded housing assistance count as income in Tri-County
26 and, if so, would the recipient's income become high enough to
27 disqualify him/her from receiving additional assistance from DSS?
- 28 • Is eviction prevention an allowable service within the housing service
29 category? Neither the NYC housing service directive nor the HRSA
30 Part A monitoring standards explicitly use the term eviction
31 prevention, but the language of the monitoring standards seems to
32 include eviction prevention. The legal services directive explicitly
33 mentions eviction prevention. *Grantee staff to report back.*
- 34 • Consider creating a new service category – permissible by HRSA but
35 not currently available in the NY EMA – emergency financial assistance
36 – and put the assistance with phone bills and utilities, currently
37 covered by TC under housing services, into emergency financial
38 assistance.
- 39 • Create a pie chart for the money allocated to housing services in the
40 TCR: how much goes to Con Ed, rent, moving, and security deposits?
41 *Dr. Lehane to provide data.*
- 42 • Consider compiling a new needs assessment for housing in TCR.
43 *Grantee staff member states that colleagues could probably support the*
44 *compilation of current information into an executive summary to explore*
45 *parity in housing issues between the City and the rest of the EMA – not for*

- 1 *the next IOC meeting on Oct. 21 but for a future PSRA or Needs*
2 *Assessment meeting.*
3 • Invite Pam Farquhar (housing services staff) to explain exactly how RW
4 housing money is spent in NYC. *Invitation extended.*

DRAFT