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3 Meeting of the
4 **NEEDS ASSESSMENT COMMITTEE**
5 Carrie Davis, MSW and Daniel Castellanos, DrPH, Co-Chairs

6
7 March 12, 2015
8 LGBT Center
9 208 West 13th Street

10
11 **Members Present:** Angela Aidala, PhD, Fay Barrett, Randall Bruce, Amber
12 Casey (alt. for Graham Harriman), Jeanine Costley, Carrie Davis, Timothy
13 Frasca, Guillermo Garcia-Goldwyn, Jennifer Irwin, Frank Machlica, Jan Carl
14 Park, Glen Phillip, Mary Poupon, Marcy Thompson

15
16 **Members Absent:** Maria Caban, PhD, Daniel Castellanos, DrPH, Sabina
17 Hirschfield, PhD, Rosemary Lopez, Anne Lyster, Antonio Munoz

18
19 **NYC DOHMH Staff Present:** Bari Khan, Kate Penrose, Nina Rothschild, DrPH

20
21 **Public Health Solutions Staff Present:** Tania Farmiga

22
23 **Others Present:** Esther Lok, Kimberleigh Smith

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25 **Material Distributed:**

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- 28 • Agenda
 - 29 • Minutes from the February 12, 2015 Meeting
 - 30 • FY 2013 Progress Report for the NY EMA
 - 31 • FY 2013 Part A Implementation Plan for Progress Report
 - 32 • FY 2013 MAI Annual Report Narrative
 - 33 • Planning Council Organizational Chart
 - 34 • Planning Council Calendar for March 2015

35 **Welcome/Introductions/Moment of Silence/Review of the Meeting**
36 **Packet/Review of the Minutes:** Committee Co-Chair Carrie Davis
37 welcomed meeting participants. Attendees introduced themselves. Faith
38 Barrett led the moment of silence. Nina Rothschild reviewed the contents of
39 the meeting packet. The minutes from the February Needs Assessment

1 Committee meeting were accepted for posting on the Planning Council
2 website at nyhiv.org.

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4 **Documents Submitted to HRSA:** In response to a request from NAC
5 members, Amber Casey presented three documents submitted by the Care
6 and Treatment Program to HRSA: the FY 2013 Progress Report,
7 Implementation Plan, and MAI Report. Submitting these documents is a
8 condition of the federal award. The documents are posted on the Planning
9 Council website.

- 10
- 11 • Progress Report: This document asks the NY EMA to report on
12 accomplishments and challenges.
- 13 • Implementation Plan for the Progress Report: This document is
14 completed at the beginning and end of the year to explain what the
15 EMA plans to do in order to achieve goals and objectives and how
16 successfully the plans have been implemented.
- 17 • The NY EMA has not received feedback from HRSA regarding these
18 documents.
- 19

20 NA Committee members requested the following documents:

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- 22 • The complete progress report and the cycle of due dates for various
23 documents.
- 24 • The HOPWA progress report.
- 25

26 Comments:

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- 28 • The grantee does not anticipate a major cut in the NY EMA's award
29 from HRSA this year.
- 30 • The different cycles on which these reports run is unreasonable and
31 contributes to an excessive burden of administrative paperwork.
- 32 • The good news is that HRSA just released a policy lifting the
33 requirement that rent and utilities fall under the 10% administrative
34 cap. The CAEAR Coalition and other national advocacy organizations
35 argued for this change.
- 36

37 **Governor Cuomo's Task Force on Ending the Epidemic:** Kimberleigh
38 Smith, a Planning Council member who served on the Governor's Task Force,
39 provided an update on the group's work:

- 40
- 41 • In June 2014, Governor Cuomo announced plans to end the HIV
42 epidemic in NY State by 2020.
- 43 • Goals include reducing the infection rate from 3,000 per year to less
44 than 750, and also reducing the HIV/AIDS death rate.

- 1 • The plan rests on three pillars: testing, linkage to care, and facilitating
2 access to prevention prophylaxis.
- 3 • The Governor convened a task force of 63 members from around the
4 State with four sub-committees: prevention, care, data, and housing and
5 supportive services.
- 6 • The Task Force reviewed 294 recommendations submitted by
7 community members and issued 33 recommendations and 7 additional
8 (and more controversial) “getting to zero” recommendations. One
9 recommendation is for a single point of access for services including
10 housing and food and nutrition, similar to HASA in NYC.
- 11 • To date, the Governor has not accepted the blueprint, but advocates
12 are trying to give legs to the recommendations and are pressuring the
13 Governor to release the report.
- 14 • The Governor’s executive budget, unfortunately, did not include any
15 new money for implementation.
- 16 • With or without money, Governor Cuomo is the first governor in the
17 nation to announce a plan for ending the HIV epidemic.

18
19 Planning Council staff noted the absence of funding to implement the
20 recommendations and asked whether convening the task force was part of a
21 push by the Governor for the LGBT vote in advance of his reelection
22 campaign. Such a question, however, is premature: the Governor just needs
23 the time to do the work properly.

24
25 **Relationship of the NA Committee to Other Committees:** Jan Carl Park
26 noted that the work of one committee isn’t always reported to other
27 committees, and each committee faces the challenge of recognizing that it is
28 part of a larger whole. Committee chairs share information during Executive
29 Committee meetings, but many committee members don’t attend the EC or
30 the PC. This committee delivered the comprehensive plan and the needs
31 assessment – and out of these products come report-backs to this committee
32 and to other committees. Mr. Park volunteered to provide a summary of the
33 work of each committee at meetings to foster communication and
34 collaboration. NAC members asked questions and commented:

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- 36 • Where does IOC obtain the data it uses to develop service directives?
37 *Response: IOC looks at CHAIN data and at data from services currently*
38 *offered and invites a panel of providers.*
- 39 • NAC members (and members of other committees) should feel free to
40 send questions to the Consumers Committee. The CC offers itself as a
41 resource.
- 42 • What will be the impact of more managed care on services? How will
43 this affect performance-based and value-based services? Albany is
44 using HIV for a rollout of managed care. How will that impact Ryan

1 White services? *Response: We are putting together a panel to discuss*
2 *how all of this is rolling out.*

3
4 **Public Comment:** No members of the public commented.

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6 **Adjournment:** The meeting was adjourned.

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8 **Items for Follow Up:**

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10 In response to a request from the NA Committee, Ms. Casey agreed to
11 transmit the complete progress report and the dates when various documents
12 are due to HRSA.

13
14 Planning Council staff will ask the HOPWA Director for HOPWA's progress
15 report and the ADAP Director for the ADAP progress report.

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