



Meeting of the
NEEDS ASSESSMENT COMMITTEE

Lee Hildebrand, DSW and H. Daniel Castellanos, DrPH, Co-Chairs

April 10, 2014

Partnership for the Homeless
305 7th Avenue on the 13th Floor
9:30 am – 11:30 am

Members Present: Randall Bruce, Amber Casey (alt. for Graham Harriman), H. Daniel Castellanos, DrPH, Carrie Davis, Guillermo Garcia-Goldwyn, Lee Hildebrand, DSW, Jennifer Irwin, Antonio Munoz, Jan Carl Park, Glen Phillip, Marcy Thompson

Members Absent: Angela Aidala, PhD, Maria Caban, PhD, Sabina Hirshfield, PhD, Rosemary Lopez, Anne Lyster, Frank Machlica

NYC DOHMH Staff Present: Rafael Molina, Kate Penrose, Nina Rothschild, DrPH

Public Health Solutions Staff Present: Tania Farmiga

Others Present: Billy Fields

Material Distributed:

- Agenda
- Minutes from the March 13, 2014 Meeting of the NA Committee
- Results of Survey of NA Committee Members on Next Steps
- Chart with Recommendations and Length of Time Required for Implementation from the Formal Needs Assessment
- Planning Council Calendar for April 2014

Welcome/Introductions/Review of the Meeting Packet/Review of the Minutes: Committee Co-Chairs Lee Hildebrand and Daniel Castellanos welcomed meeting participants. Committee members introduced themselves. Nina Rothschild reviewed the contents of the meeting packet. An

amended version of the minutes was accepted for posting on the Planning Council website at nyhiv.org. Mr. Park informed Committee members that their vote against CHAIN was overridden by the full Planning Council.

Remarks on Accomplishing the Needs Assessment: Lessons Learned and Next Steps: Committee members discussed the most effective elements of the process of crafting the formal needs assessment.

Mr. Park noted that the Community Co-Chair, Robert Cordero, has changed the structure of Planning Council meetings, including reducing the number of slides in PowerPoint presentations. The focus has shifted to the community, a change in emphasis that corresponds to Commissioner Bassett's priorities. Committee members discussed approaches to future presentations to the NA Committee and agreed on several elements:

- Presenters should distribute a summary document listing takeaways
- Committee members should create a summary document listing gaps
- Committee members should develop an implementation plan for addressing gaps
- Committee members should require a commitment from the Grantee to address the identified issue(s)
- Planning Council staff should maintain a grid listing presentations received over the course of a community planning cycle as a reminder for Committee members

Survey of Needs Assessment Committee Priorities: Dr. Castellanos developed and distributed a survey to NAC members prior to today's meeting asking them to rank the priorities of the four sections of the needs assessment (HIV epidemiology, policy and funding, service needs and utilization, and accessibility and quality of care). Carrie Davis made a motion to accept the recommendations of the survey monkey ranking the top three results in each section as higher priority and the remaining results as lower priority. Eleven Committee members voted in favor and none voted in opposition.

Future Meetings: Committee members agreed to unpack the recommendations in groups at the next meeting, formulate questions, and request short presentations from a variety of sources, including the Ford Foundation and the Open Society Institute, to address the questions. Committee members discussed topics for presentations including:

- Affordable Care Act
- Medicaid
- PrEP and PEP

- In+Care Campaign and reasons for not seeking medical care despite having health insurance coverage

In May, the Committee will focus on describing priorities and identifying presentations. For June and July, Committee members agreed on presentations on the Affordable Care Act (what has changed, for better or for worse) and Medicaid Expansion.

Dr. Hildebrand directed Planning Council staff to distribute Dr. Castellanos's survey prior to the next Committee meeting with an explanation about what the Committee is doing and what members should think about before coming to the meeting.

Questions: Mr. Park addressed questions on reauthorization and the imminent collapse of Ryan White Part C and D programs into a single entity to reduce administrative burden.

Adjournment: The meeting was adjourned.