



Meeting of the
NEEDS ASSESSMENT COMMITTEE
Carrie Davis and Daniel Castellanos, DrPH

July 14, 2016
LGBT Community Center
208 West 13th Street, Rm 301, New York, NY
9:30 am – 11:30 am

Members Present: Angela Aidala, PhD, Fay Barrett, Maria Caban, PhD, Amber Casey (alt. for Graham Harriman), Daniel Castellanos, DrPH (Co-Chair), Carrie Davis (Co-Chair), Sabina Hirshfield, PhD, Jennifer Irwin, Julie Lehane, PhD, Jan Carl Park, Glen Phillip, John Schoepp, Robert Steptoe (alt. for Rosemary Lopez), Marcy Thompson, Maiko Yomogida PhD)

Members Absent: Randall Bruce, Pedro Carneiro, Jeanine Costley, Timothy Frasca, Guillermo Garcia-Goldwyn, Anne Lyster, Frank Machlica, Antonio Munoz, Mary Poupon

NYC DOHMH Staff Present: Nasra Aidarus, David Klotz, Kate Penrose, Darryl Wong

WCDOH: Julie Lehane

Public Health Solutions Staff Present: Derek Coursen

Material Distributed:

- July 14, 2016 Meeting Agenda
- Minutes from June 16, 2016 meeting

Welcome/Introductions/Moment of Silence/Review of the Meeting Packet/Review of the Minutes:

Co-Chairs *Carrie Davis* and *Dr. Daniel Castellanos* opened the meeting, after which attendees introduced themselves. The meeting packet was reviewed by *Darryl Wong* and the minutes from June 16 were accepted as presented.

NEEDS ASSESSMENT COMMITTEE DISCUSSION:

Before the summer recess of the current planning cycle, the Committee engaged in a discussion focusing on reflections of the work accomplished and a review of the past NA cycle, i.e., what worked, what didn't work, etc., as well as setting goals for next year and beyond.

Part I: Reflections on the Year: 2015/16

- What would you consider to be three of the major achievements of the committee?
 - Community Briefing
 - ⇒ Taking the pulse of the community
 - ⇒ Focused on the issues of importance to those we serve, since most committee members are service providers
 - ⇒ Timeliness and continuity of issues lead to articulation of unmet needs and gaps into recommendations
 - ⇒ Transfer model of process
 - ⇒ Briefing was not held in isolation, but was contextualized (compared to previous Planning Council Data Days)

- What would you consider to be some of the main challenges to the work of the committee?
 - Breaking into small post-briefing discussion groups was not an efficient process
 - Over-reliance on NYCDOHMH data
 - The range of needs and data sources is large – focus on the big picture and drill down and dive deeper
 - Chasing leads – not necessarily with resolution

- What are your overall impressions about the participation of community members in the past year?
 - There needs to be better utilization of Planning Council members and engagement of other committees
 - Most members are older (>50 y.o.); few younger members

Part II: Strategic Thinking: 2016/17 and beyond

- *What are some of the major priorities for the committee in the coming year?*
 - Migrant/immigrant health
 - Age - young/older /Co-morbid conditions
 - ⇒ Service implications
 - ⇒ Policy implications
 - Stigma & discrimination
 - ⇒ Service implications
 - ⇒ Prevention/treatment implications
 - Tobacco Use
 - Sensory & Physical Disabilities
 - Changes to service landscape
 - ⇒ Ending the Epidemic (ETE)
 - ⇒ HASA
 - ⇒ ACA
 - Increase Consumer engagement
 - Investigate 340B pricing of medications

- *What are some concrete documents or projects that you would like the committee to address?*
 - Conduct Fall 2016 Committee Strategic Retreat
 - Develop new community briefing agenda

- *What changes would you like the committee to make in order to enhance its effectiveness?*
 - Update Needs Assessment reports
 - Follow-up on recommendations
 - Deeper dives into identified topical areas
 - When requesting data, be specific about what data we need in order to make decisions
 - Examine and re-evaluate prior Committee work (Data Sources activities)
 - Introduce and utilize NY Links dashboard to bring in Federal, State and local community partners

- *What strategies would you recommend to increase the participation of committee members?*
 - Expand committee outreach to younger individuals

Committee Evaluations

The committee evaluation for the 2016 cycle was distributed; members were asked to thoughtfully complete the evaluation and submit to Darryl Wong, NA committee staff liaison, as this will help inform the direction of the committee vis a vis structure, future activities, logistics and meeting management.

Public Comment:

Adjournment: There being no further business, the meeting was adjourned at 11:30AM.