



Meeting of the
PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE

July 8, 2010
Cicatelli Associates, 505 Eighth Avenue
2:35 – 3:35 pm

MINUTES

Members Present: Marya Gilborn (Chair), Victor Benadava, Nancy Cataldi, Sharen Duke, Joan Edwards, JoAnn Hilger (for Fabienne Laraque, MD, MPH), Amanda Lugg, Deb Marcano Frank Machlica (for Linda Fraser), Sharon Mannheimer, MD, Jan Carl Park, Tom Petro, Dena Rakower, Lyndel Urbano (for Sean Cahill, PhD), Allan Vergara

Members Absent: Felicia Carroll, Terry Hamilton, Steve Hemraj, Judy Juster, Peter Laqueur, Matthew Lesieur, Hilda Mateo, Susan Wayne

Staff Present: David Klotz, Graham Harriman (DOHMH); Gucci Kaloo, Bettina Carroll (Public Health Solutions)

Agenda Item #1: Welcome/Introductions/Moment of Silence/Minutes

Ms. Gilborn opened the meeting followed by introductions. Mr. Benadava introduced the moment of silence. Mr. Klotz reviewed the meeting packet. The minutes of the June 24, 2010 meeting were approved with no changes.

Agenda Item #2: FY 2011 Preliminary Spending Plan

Ms. Gilborn and Mr. Park introduced discussion of the allocation request for the FY 2011 grant application by noting the challenge of requesting additional funds after an unexpectedly large increase in the FY 2010 award.

Ms. Hilger reported that ADAP director Christine Rivera has informed the EMA that no new funds will be needed for the State ADAP program in FY 2011, despite the problems that other ADAP programs have been experiencing across the country. The draft base spending plan presented to the Committee shows the ADAP amount as fully funded with the \$2M that would normally be deducted at the beginning of the fiscal year and restored through reprogramming.

Mr. Park reported that the national Part A appropriation is not likely to change significantly. The President's preliminary budget has only a nominal increase, and there is a possibility that the

amount will stay the same due to the use of continuing resolutions during the next Congressional budget process.

Ms. Hilger reported that a program run by the DOHMH Field Services Unit (part of the HIV Bureau's Epidemiology and Surveillance Unit) that is currently classified under Medical Case Management should really be classified as Early Intervention Services. The program returns people to care who have been lost to care, but has a short-term relationship with their clients, unlike the MCM programs. This would bring the program in line with HRSA reporting requirements and would not change the overall grant award. Ms. Gilborn stated that it would be helpful for the Committee to understand the history of the program.

A motion was made, seconded and approved to move \$429,476 from MCM to EIS to reflect the reclassification of the FSU program.

A motion was made and seconded to accept the preliminary FY 2011 base spending plan for NYC service dollars as presented with the above modification and including the full amount of the ADAP allocation (the amount for administration and the Tri-county allocation will be derived after that amount). The motion was approved unanimously by roll call vote.

The Committee reviewed the preliminary FY 2011 MAI spending plan, which needs to be increased by \$692,000 in order to fully fund the carrying cost of the FY 2010 plan. Mr. Kaloo explained that the EMA was able to avoid a reduction in MAI services when the award was decreased by shifting some MAI funds for ADAP Plus to base and covering the rest with the five-month overlap from the two MAI award years. As the MAI award is all formula, the EMA should at least request the carrying cost of the current program. During the scenario planning in the winter, the Committee will make contingency plans for a possible decrease in the award.

Ms. Hilger explained that details of the application guidance will not be known until August, and given the difficulties of reporting outcomes for ADAP Plus under the MAI reporting requirements, that it would be wise to have the flexibility to move the \$511,596 allocated to that category to base funding. Mr. Petro noted that it is unusual to have ADAP Plus in the MAI plan at all and recommended transferring the entire ADAP Plus allocation from MAI to the base plan. This would require only \$181,195 in additional MAI funds to cover the carrying cost of the current program. **A motion was made, seconded and approved unanimously by roll call vote to move \$511,596 of ADAP Plus funds from MAI to base, to request an additional \$181,195 in MAI, and to approve the preliminary MAI and base spending plans as modified by the Committee.**

Mr. Park explained that the ranking and spending plan will be submitted to the Executive Committee and full Council for ratification at the end of the month.

Ms. Gilborn thanked the Committee members for their dedication and hard work over the year. The Committee acknowledged Ms. Gilborn and Mr. Park for their leadership.

There being no further business, the meeting was adjourned.