



## **CONSUMERS COMMITTEE**

Thursday, February 25, 2010

LGBT Center, 208 West 13<sup>th</sup> Street, Rm 101, New York, NY

**Planning Council Members Present:** Victor Benedava, Felicia Carroll, Munying Hunt-Chena, Keith Kaiman, Glen Phillip

**Planning Council Members Absent:** Brent Backofen, Kareem Clemons, Gerald DeYounge, John- Anthony Eddie, Alexander Hardman, Steve Hemraj, Hilda Mateo, Pastor Jerome Payne

**Community Members Present:** Gregory Cruz (Consumer At Large), Manuel Ducret, Yves Gebhardt, Myron Gold, Delores Henley, Marcelo Maia, Joseph Sellman,

**DOHMH:** Rafael Molina, Darryl Wong

**Guests:** Jean-Louis Sami Schmid (LTI), Michael Edwards, Michael Korn, Aracela Lewis,

### **Meeting Materials Distributed:**

- Draft Meeting Agenda for February 25, 2010
- Planning Council Ground Rules of Respectful Engagement
- Planning Council Ground Rules for Public Comment
- January 20, 2010 Draft Meeting Minutes
- Draft Survey Questions: CAB Effectiveness (original and revised with track changes)
- Preliminary Draft Project Plan: CAB Effectiveness Survey
- The Utilization and Role of Peers in HIV Interdisciplinary Teams, October 2009, HRSA
- Voting Ballot For Consumer Representatives to the PC Task Force
- Historical Background on Board of Directors' Resolution, inc 6/18/09 PLWHA Resolution to HIV Planning Council , NYCDOHMH internal memo (11/19/09) from General Counsel to Bureau of HIV/AIDS Prevention & Control, 12/3/09 letter to D.Morgan (HRSA) from PC Community Co-Chair, response to PC Community Co Chair from D. Morgan
- White House (ONAP) announcement on Ryan White Emergency Housing Policy, 2/10/10
- AIDS in America – Forgotten but Not Gone, WM El Sadr, MD, KH Mayer, MD & SL Hodder, MD, New England Journal of Medicine, p 1-4, 2/10/10
- Hepatitis and Liver Cancer: A National Strategy for Prevention and Control of Hepatitis B&C, Institute of Medicine, the National Academies Press, 2/19/10
- The HIV Planning Council Training Series, PWA Leadership Training Institute
- PC Consumers Committee 2009-10 Member Contact Information Sheet

## **WELCOME & INTRODUCTIONS**

Victor Benadava welcomed participants, noting the lack of quorum. Keith Kaiman led the moment of silence and Gregory Cruz reviewed the Rules of Respectful Engagement and Rules for Public Comment. Darryl Wong reviewed the meeting agenda and meeting materials. The approval of the minutes from the January 20, 2010 meeting has been tabled until there is quorum.

## **LEADERSHIP TRAINING INSTITUTE (LTI)**

Jean Louis "Sami" Schmid, an associate trainer of LTI presented on the Spring calendar of trainings available through LTI, which include workshops on 1) Ryan White Part A Community Planning, 2) Using Data to Set Priorities and Allocate Resources, 3) Working Effectively in Groups and 4) the Part B-funded Becoming Your Own Health Care Advocate. While trainings are geared towards Planning Council and Committee members, those among the larger HIV-infected population interested in the planning process are also encouraged to attend. For more detailed information, please consult the PWA LTI brochure which is available from Cicatelli Associates, [www.cicatelli.org/lti](http://www.cicatelli.org/lti) or (212) 594-7741.

## **PLANNING COUNCIL UPDATES:**

D. Wong presented a summary of the month's Planning Council activities including 1) the new motion adopted by the Planning Council at the February 18, 2010 meeting which supports two (2) representatives each from the PLWHA Advisory Group and the Consumers Committee to sit on the Board of Directors (BOD) PC Task Force, 2) the Integration of Care Committee which has begun its work on the Harm Reduction service model, 3) the Needs Assessment Committee which conducted presentations on the epidemiology of substance use and Buprenorphine treatment for opiate addiction, 4) the Finance Committee which is monitoring the expenditure of grant funds spending rates are comparable to last year's, 5) the Priority Setting/Resource Allocation Committee which began the annual process of priority setting, 6) the Policy Committee which received a presentation on Ryan White-funded legal services and the PLWHA Advisory Group where two members were elected to serve on the BOD PC Task Force.

## **CAB EFFECTIVENESS SURVEY DISCUSSION**

D. Wong presented the Preliminary Draft Project Plan CAB Effectiveness Survey, which describes the basic goals and objectives of the project, considerations for implementation, the scope of work and a draft timeline of the project. In particular, Institutional Review Board (IRB) considerations were reviewed, the advantages of different sampling methodologies and the survey instrument and how it will be conducted were addressed, as well as the considerations in retaining a consultant who is knowledgeable about the HIV/AIDS service provider network in NYC, the scope of work and the funding and time constraints involved with this project.

It was noted that many community members are familiar with the CABS and the staff involved at many HIV/AIDS ASOs and can serve as liaisons between NYCDOHMH and the agency in facilitating contact information. It was also noted that electronic dissemination of project recruitment and contact information through HIV CARE Networks could be effective.

## **BOARD OF DIRECTORS PLANNING COUNCIL TASK FORCE**

Due to the lack of quorum, the nomination and election of the two consumer representatives could not take place. Accordingly, the election was deferred and will take place at a special election to be convened. Meeting notices will be distributed when a location has been secured. It was suggested that e-mail might be utilized to conduct an election, but the motion could not be moved due to lack of quorum.

## **COMMUNITY UPDATES**

Billy Fields has been recovering and can be contacted at 917-816-3141.

A community member raised the issue of a member who has been disallowed entry to Planning Council meetings and committees. Without regard to identity or specific behaviors, the rules of respectful engagement are the guidelines for behavior and discourse in public meetings.

Chronic Vitamin D deficiency has been reported to be common among PWAs who have been on ARV treatment.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned.

DRAFT