

HIV Health and Human Services Planning Council of New York

Meeting of the

Consumers Committee

January 17, 2006

Ryan Health Center 645 10th Ave
3pm-5pm

Minutes

Members present: O Clanton, K. Butler, F. Carroll, C. Craig, A Richardson, M. Gold, R Jones, D. Chandler, B. Soskind; J. Lopez

Members Absent: D. Woodard, F. Oldham, M. Piacquadio, H. Melore, V. Williams, A. Paige-Bowman, B. Curry, L. D, S. Hemraj, H. Hernandez, J. Miller, A. Perez, H Mateo, L Dolloway

Guests Present: J Chestnut, L. Holly, A. Alvarez, L. Gonzalez, R. Joyner, J. Casey, J. Livigni, M. Ducret, C. Gibson, D. Marshall

Staff Present: Steve Bailous, Rafael Molina, Ingrid Gonzalez, Jan Park, and Darryl Wong

Agenda Item #1 Welcome /Introductions

Orbit Clanton welcomed everyone to the meeting, introduced himself and had everyone introduce him/herself. J. Lopez led a moment of silence to remember those impacted by HIV/AIDS.

Agenda Item #2 Minutes and Meeting Materials

Steve Bailous reviewed the meeting packet, which included the minutes of the December 13, 2005 meeting, Planning Council Committee updates, the Needs Assessment Committee recommendations for Special Populations, the Conscious Contact newsletter, a draft of the 2006 CAB Survey, and a January 2006 Planning Council Calendar. Orbit reviewed the November 15, 2005 meeting minutes. The minutes were accepted with the addition of Ingrid G. as staff present and Bruce S. as member absent.

Agenda Item #3 Committee Contact Information & Committee Assignments

The Consumers Committee membership rooster, which includes committee assignments, was reviewed. Members were asked to confirm and update their contact information as needed. The committee also reviewed the PLWHA representation on PC committees paying special attention to the assignments of CC members. A number of questions came up about how e committee appointments were made including a question around who sits at the table and who sits in the audience. The committee decided to invite Rules and Membership to the February meeting to clarify the committee appointment process and committee policies.

The critical role and importance of participation from consumers on council committees was restated. Orbit C. emphasized the individual responsibility every CC member has to actively participate when appointed to a committee and need to report back to the full CC

the work that is taking place. Everyone was reminded that committee meetings are open meetings and consumers are encouraged to attend. The exception is Rules and Membership whose meetings are closed.

Agenda Item #4 Committee Updates

Rules & Membership- (RM) The committee met in November and developed the following recommendations for changes to the PC bylaws:

1. Eliminate the Access to Care/Maintenance in Care Sub-committees.
2. Expand membership of the Integration of Care, Needs Assessment, Consumers, and Priority Setting & RA Committees,
3. Include the duties of ATC/MIC in the IOC's duties.
4. Make membership requirements consistent across committees.
5. Term of service extended to three years from two to coincide with 3-year planning cycle

Needs Assessment (NA)-Ingrid G. (staff liaison) reviewed the list of special populations identified by NA and described the process the committee used to create the list. The committee selected eleven special populations to gather data on during the 2005-2006 planning cycle. The populations are: 1) Injection and Non-Injection Drug Users, 2) Women of Childbearing Age, 3) Mentally Ill, 4) MSM of Color, 5) Correctional Inmates and Parolees, 6) Homeless and Unstably Housed, 7) Immigrants, 8) Over 50, 9) Physically/Sensory Impaired, 10) Transgender, and 11) Youth. Ingrid reported that not all of these populations would have good data. IOC and PSRA will likely focus their work on the populations with the best data.

Policy-The Policy Committee continues to focus on Reauthorization. They have helped develop letters in response to the HHS principles, and other materials presented at the reauthorization forums.

Integration of Care (IOC)- The committee reviewed the list of special populations drafted by the Needs Assessment Committee (NAC). Dr. Aidala presented on the role of housing (and the lack thereof) in HIV care and prevention, and the implications for housing as a structural intervention to reduce the spread of HIV as well as to increase the health and longevity of HIV-infected persons.

Executive Committee/ Planning Council (EC& PC)- There was no EC meeting this month. The Planning Council meets Thursday January 19,2006 at Restoration Plaza 1368 Fulton St, Brooklyn.

Priority Setting & Resource Allocation (PS/RA)-Began working with scenario planning and is using the matrix tool for priority setting and resource allocation which will be used/updated again later in the year. The first priority is to have a cut scenario ready in the event of a reduced award February 2006.This is a work in progress and will continue at a second January meeting on the 25th.

PLWHA Advisory Group- The AG reviewed its bylaws in committee then sent out a final version in the mail in preparation for a vote at the January 21, 2006 meeting. Trainers from LTI presented the first of three trainings to the AG after the December AG meeting. The trainings will continue at the January and February meetings.

Agenda Item #5 CAB Survey

The draft CAB Survey was reviewed. Members are asked to share their feedback right away so the survey can go out to CABs by the end of the month. The committee continues to be a concerned about consumer participation vs. staff response at agencies and discussed some strategies to ensure PWA participation. The committee members when they visit agencies or sit on various CABs will do all they can to ensure a good response.

Agenda Item #6 Other Business

The committee discussed the pros and cons of holding meetings in outer boroughs. The committee decided to stay at Ryan Center for the time being. To reach out to the outer boroughs the group decided to have individual members support the PC Community Forums and the CARE Network meetings in the borough closest to home as a first step. The committee shared that the new AG Membership an Outreach committee would be working of this and CC should support those efforts.

The committee thanked Ingrid G. who will be leaving OAPC for her support to consumers. The meeting adjourned.