

# HIV Health and Human Services Planning Council of New York

Meeting of the

## Consumers Committee

May 17, 2005  
Ryan Health Center 645 10<sup>th</sup> Ave  
3pm-5pm

### MINUTES

**Members Present:** R. Abadia, C. Craig, R. Jones, F. Carroll, B.L. Curry, A. Richardson, J. Miller,

**Members Absent:** C. Dzubilo, R. Gonzalez, H. Hernandez R. Gonzalez, And D. Woodard. S. Hemraj, K Butler, C. Cobb, H. Hernandez

**Guests Present:** L. Holly, L. Gonzalez, O. Martin, J. Chestnut, L. Gonzalez, M. Rader A. Alvarez

**Staff Present:** Ingrid Gonzalez, Steve. Bailous, Rafael Molina

#### Agenda Item #1 Welcome /Introductions/Review Agenda & Minutes

Rafael Abadia, Co-Chairs opened the meeting and had everyone introduce him or herself. Rafael A. led a moment of silence after the group shared names of persons who should be remembered.

The Minutes of the April 12, 2005, meeting were reviewed and accepted as presented.

#### Agenda Item #2 Committee Updates

**Consumers-** With Rules and Membership reviewed new member recruitment process and strategies. The committee is hosting Pt II of its Planning Council Consumer training on April 29<sup>th</sup>. Space is limited, RSVP required.

**Rules & Membership-** (RM) now taking new member applications. Working on updating the Planning Council bylaws.

**Needs Assessment** (NA)-Is working on Data Day II. This will focus on Data needs for priority setting and Resource Allocation. The hot topics are Unmet Need and the mapping project.

**Policy-** has been working on Reauthorization and the Policy forum that is April 22<sup>nd</sup>.

**Integration of Care** (IOC)- Is working on the Strategic Plan and Re-programming plans to be presented to the council in June.

- **Access to Care & Maintenance in Care** sub-committees (ATC & MIC) are working on the Strategic Plan and re-programming plan under the direction of IOC.

**Priority Setting & Resource Allocation** (PS/RA)- Is focused of the work of its Ad-hoc committee. The committee is service categories to determine a process to reduce or eliminate

services. They are committed to have concrete recommendations to present before the end of this planning cycle.

**Executive Committee/ Planning Council (EC& PC)**- The 2005-2008 Strategic Plan and its' goals and objectives and the re-programming plan are the two items on the agenda this month.

**Advisory Group**-Elsie Del Campo from HASA spoke and then stayed to answer individual questions. Ms. Del Campo announced that HASA has forwarded names for appointment to their CAB to the mayor's office. During her update on HASA Elsie shared the initiatives with emergency housing, permanent housing, and the new model offices.

<b>Agenda Item #3 Strategic Plan-Goals, Objectives, and Measures</b>
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Ingrid G. reviewed the goals objectives, and measures that were developed as a joint effort by council committees. (IOC, ATC, MIC & CC) A draft of the Strategic Plan should become available by the end of the month when a review/comment period will give members a chance to submit feedback in writing.

Key dates to look forward to include: Mid May-Draft plan to review  
 June-Written comments on draft due to OAPC  
 July- final plan published and disseminated

The window to make comments may or may not include time to discuss the plan as a committee, so comments should be made individually. The draft will come with clear instructions on how and when to share your comments on the draft plan.

<b>Agenda Item #4 Consumer Training &amp; Membership Recruitment</b>
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**OVERALL SUMMARY (Analysis based on 20 Respondents)**

Overall presentation	Excellent
Overall workshop	Very Informative
Overall understandable information	3 (just right)
Overall time allocation	3 (just right)
Overall helpfulness in my role	A lot
Overall most helpful	Information presented offered a better understanding of the process.
Overall least helpful	Nothing
Overall other comments	Include this training in the PWA

Felicia shared that she was able to use the lessons learned about the responsibility that comes with being a member of a committee. At the last AG meeting and it helped her stay focused on the issues and not allow the conversation to wonder. Rafael A. added that we are not a support group; the conversation needs to be about “ our issues” as PLWHA not “my issues.”

R. Jones shared how the training reminded him to know the CARE Act and that it should be referred to often.

Consumer Training Part III- will be June 10<sup>th</sup> at Bailey House focusing on forming group decisions and managing conflict. Registration is required.

The new Planning Council and Advisory group flyers are available. They will be distributed at AIDS walk and at future meetings. The new flyers have been well received and should help us recruit new members.

Agenda Item #5 Other Business
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Rafael shared that there are lots of training opportunities; many of them are listed in the newsletter *CC News to Use* or on the TA Clearinghouse web site. Exponents, CRE, ASC, Cicatelli and a lot of other agencies. To help keep people on schedule Steve B. reported that the AG usually meets on the second Saturday of the month and the Consumers Committee is usually the third Thursday of the month. The times and locations don't often change but it is always wise to check the monthly calendar and to confirm that there has been no change before you leave home for a meeting. You can check online at [www.nyhiv.org](http://www.nyhiv.org) or call the office at 212-788-2572.

Rafael A. reviewed the Cab Survey results.

The top ranked Title I service categories that promote access to and maintenance in HIV-related primary care are:

- 1.ADAP, 2. Housing, 3. Case Management, 4.Mental Health, 5. Food and Nutrition.

The top current gaps in HIV-related services are:

- 1.Housing, 2. Mental Health, 3.Supportive Counseling, 4.Transportation, 5.Client Advocacy.

Rafael A. reviewed the Community forum report and encouraged everyone to read it.

The reprogramming proposals were reviewed that feature one time funding and ongoing funding proposals. The discussion included a recommendation that past reprogramming plans should be reviewed when making decisions for ranking these proposals. Rafael explained that reprogramming dollars don't become available until late in the year and have to be spent quickly. Oliver asked about the commitment to ADAP. Rafael explained that the council decided to support ADAP and ADAP has allowed the council to make part of that commitment with reprogramming dollars so that other programs can be funded with base funding. We may need to have someone from the AIDS Institute explain this further.

Agenda Item #7 Announcements / Close
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Oliver announced that on June 16<sup>th</sup> everyone is invited to spend the night with ASC at the museum of Sex. Tickets: \$20 in advance / \$25 at the door. There are a number of Community forums coming up including on Medicare part D on June 18<sup>th</sup>. Cameron announced that on Fathers Day families are asked to refuse collect calls to send a message to MCI. June 8<sup>th</sup> Perceptions for people with disabilities will be presenting, details are on flyer being distributed. Myron announced the Brothers Arise Conference May 18, 2005.

The meeting adjourned at 5pm.