



Meeting of the
EXECUTIVE COMMITTEE
Thursday, February 19, 2015, 3:00-4:00PM
Conference Call 1-866-213-1863, Access Code # 6269192

MINUTES

Members Participating: Jan Carl Park (Governmental Co-Chair), Matt Baney, Randall Bruce, H. Daniel Castellanos, Carrie Davis, Joan Edwards, Billy Fields, Adrian Guzman, Daphne Hazel, Christopher Joseph, David Martin, Tom Petro, Dan Pinchinson, Lyndel Urbano, Lisa Zullig

Members Not Participating: Sharen Duke, Matthew Lesieur, Harry Jackson

Guest: Emily Gantz-MacKay

DOHMH Staff Present: Amber Casey, Graham Harriman, Nina Rothschild, DrPH, Darryl Wong

PHS Staff Present: Bettina Carroll, Rachel Miller

Parliamentarian: Joan Corbisiero, PRP

Agenda Item #1: Welcome/Introductions/Moment of Silence

Jan Carl Park, Governmental Co-Chair, opened the meeting, followed by member introductions.

Agenda Item #2: February 26, 2015 HIV Planning Council Strategic Planning Retreat - Discussion

Emily Gantz MacKay, the consultant selected to facilitate the Planning Council's 2015 retreat introduced herself and provided some background in working with HRSA and other EMAs' and TGAs' Planning Councils. Jan Park provided an overview of the event, beginning with a group viewing of "How to Survive A Plague", to be followed by small group discussions eliciting personal reactions. The afternoon session will focus on discussions of Planning Council roles and responsibilities and stakeholder engagement, to be concluded with small group discussions on the strategic vision of the Planning Council. Daphne Hazel suggested that a portion of the discussion be devoted to burnout and caregiver issues. David Martin suggested that there also be discussion regarding enhanced consumer involvement and the vehicles to achieve increased participation.

Agenda Item #3: Planning Council/Committee Updates

Integration of Care Committee:

Christopher Joseph, Co-Chair, reported that the Committee has been meeting on a bi-weekly basis and that work on the development of the Early Intervention Services Directive, with a focus towards HIV testing and linkage to care, continues.

Needs Assessment Committee:

Carrie Davis, Co-Chair, reported that the Committee examined previous recommendations regarding data requests and possible CHAIN study topics from the Needs Assessment developed in 2014. Work will continue on fleshing out these recommendations, which relate to further defining the populations to be served, as well as examining the factors which affect PLWHA service utilization and gaps/unmet needs.

Finance Committee Report

Dan Pinchinson, Finance Officer, reported that the Committee focused on formulating a response to HRSA's denial of the carryover request of approximately \$150,000 in unspent funds. Once a draft letter has been developed, it will be circulated for comments and approval before being sent to HRSA.

Policy Committee Update

Adrian Guzman, Co-Chair, reported that the Committee has been focusing on the issue of condoms being used as evidence of commercial sex work by law enforcement officers. It was noted that while the issue has been presented to Dr. Bassett, the Commissioner of Health, there is little room for advancement of this issue at the Agency level. The Research and Evaluation Unit of BHIV has been developing pilot Care Status Reports and Registry, which will 1) identify patients electronically who have been out of care longer than six months and 2) seek to re-engage these patients in care.

Agenda Item #4: Grantee Report

Graham Harriman of NYCDOHMH reported that the NY EMA received notice of being awarded \$81,176,774, which represents 80% of last year's grant award; we are expecting the remainder of the award within the next few months. The core medical services waiver was approved by HRSA allowing the EMA to allocate 62% of funds (instead of 75%) to core medical services, with 38% (instead of 25%) being allocated to support services. An adjustment to the recently-announced Year 25 RFP awards was made, allowing enhancements of Family Counseling/Stabilization contracts with funds made available by the relinquishment of and using those funds to enhance

The Part A Quality Management Conference, originally scheduled for January 27, has been re-scheduled to Friday, February 27. The next Ryan White Interagency Quality Management meeting between NYSDOH and NYCDOHMH, will take place on March 10.

The NYCDOHMH response to the request from the Tri-County Region to resume data collection and analysis for the Tri-County cohort of the CHAIN study was presented for comments.

Jan Park announced that DR. Michael Amoh, our current HRSA Project Officer, will be assuming another position and that another Project Officer will be assigned to the NY EMA.

There being no further business, the meeting was adjourned at 3:45PM.