



Meeting of the  
**EXECUTIVE COMMITTEE**  
Thursday, March 15, 2012, 3:00-5:00pm  
DOHMH, 2 Gotham Center, 42-09 28<sup>th</sup> Street, Conference Room 8-25  
Long Island City, NY

## **MINUTES**

**Members Present:** Jan Carl Park (Governmental Co-Chair), Dorella Walters (Community Co-Chair), Victor Alvarez, Victor Benadava, Felicia Carroll (Consumer-At-Large), Nancy Cataldi, Robert Cordero (Finance Chair), John Anthony Eddie, Graham Harriman, , Tom Petro, Debbie Quinones (for J. Edwards), Charles Shorter, Allan Vergara

**Members Not Present:** Gregory Cruz, Gerald DeYounge, Sharen Duke, Marya Gilborn, Lee Hildebrand

**Staff Present:** JoAnn Hilger, David Klotz, Rafael Molina, Nina Rothschild, DrPH

**Public Health Solutions:** Bettina Carroll, Gucci Kaloo

**Parliamentarian:** Joan Corbisiero, PRP

### **Agenda Item #1: Welcome & Introductions**

Jan Park, Governmental Co-Chair, opened the meeting and reviewed the meeting agenda and materials. Victor Alvarez led the Committee in a moment of silence.

### **Agenda Item #2 : Review of 2/16/12 Minutes**

The minutes were distributed to members electronically for review and comments. There were no comments or revisions received.

***ACTION: The motion was made and was passed to approve the minutes, without changes.***

### **Agenda Item #3: FY12 NYC Base & MAI Spending Plans**

Allan Vergara, Co-Chair of the PSRA Committee presented the proposed FY 2012 spending plans. For Year 22, there was a decrease of \$571,960 in the base award and an increase of \$199,092 in the MAI award. There are slight further modifications to the FY 2011 carrying cost from what was presented during the scenario planning due to the completion of contract renewals: an additional \$62,339 in savings in the base Medical Case Management (MCM) category, and an increase of \$7,451 in MAI MCM.

The uncommitted funds in MAI will be committed by transferring \$374,786 in base funds for ADAP+ to MAI. The reduction in the base award will be absorbed by a reduction to ADAP, with no proportionate reductions necessary to any other programs. The total upfront reduction to ADAP is \$2,768,244, which represents the decrease from the allocation in the application (FY 2011 carrying cost plus all cuts restored) plus the reduction in the actual award. The first \$2,277,726 will be made up through reprogramming, with the remaining \$490,518 a one-time reduction to the ADAP allocation.

The total core/non-core percentage is now 75.78/24.22%, which is the closest it has ever been to the legal limit. This means that a shift of only \$816,000 from core to non-core would leave the EMA out of compliance with the law. This will be discussed during the discussion of the reprogramming plan.

**ACTION:** *A motion was made, seconded and approved unanimously to accept the FY 2012 NYC Base and MAI spending plans as presented.*

#### **Agenda Item #4: FY12 Tri-County Base & MAI Spending Plans**

Tom Petro, WCDOH, reported that the Tri-county (TC) percentage, which had been declining in recent years, is held steady at 4.71%. NYC DOHMH has agreed to cover the TC administrative shortfall. The TC Steering Committee approved a new spending plan on March 14<sup>th</sup> that re-allocates funds from Early Intervention to Food & Nutrition and Housing. An additional \$29,000 is added to the MCM MAI allocation for additional retention in care services. Mental Health was reduced by an additional \$39,000.

**ACTION:** *A motion was made, seconded and approved unanimously to accept the FY 2012 Tri-County Base and MAI spending plans as presented.*

#### **Agenda Item #5: Draft Report on Eligibility & Coverage of Select Services under New York Medicaid and Family Health Plus**

Graham Harriman, Interim Director of the Care, Treatment & Housing program presented the Draft Report on Eligibility & Coverage of Select Services under New York Medicaid and Family Health Plus which was commissioned by the Grantee and produced by Manatt, Phelps & Phillips, LLP. JoAnn Hilger, Grant Administrator, explained that the report does not include information on outpatient medical care, Medicaid reimbursement methodology or services which are not reimbursable, including some substance abuse services. It was suggested that a glossary would be a useful addendum to the report. There was discussion regarding the logistics of establishing medical health homes and the impact on clients receiving COBRA or DOHMH care coordination services. Committee members were encouraged to give their questions to Planning Council staff for inclusion in the grantee/consultant meeting on March 19<sup>th</sup>. It was noted that the consultants will present the complete report to the Planning Council at the May meeting.

#### **Agenda Item #6: Planning Council Committee Updates**

Allan Vergara, on behalf of the PSRA Committee, reported that the Committee reviewed and ratified the spending plans presented today. There was a review of Ryan White funded training programs. The next meeting will focus on revisiting the PSRA ranking tool and allocation process.

*Charles Shorter*, Co-Chair to the Integration of Care Committee, reported that the committee discussed the housing services directive currently in development.

*Dr. Rothschild*, Planning Council staff to the Needs Assessment Committee, noted that the first draft of the Comprehensive Strategic Plan was presented for review and discussion. Jan Park announced that there will be increased interaction in planning between the CTH Program and the prevention arm of the Bureau of HIV/AIDS Prevention & Control.

*Dr. Rothschild*, Planning Council staff to the Policy Committee, reported that the committee participated in a conference call with HRSA Technical Assistance provider Emily Gantz-MacKay, discussing the range of allowable policy-related activities of the committee. Also discussed at the meeting were the benefits of the Affordable Care Act for PLWHAs and an update of HASA housing policy.

*John Anthony Eddie*, Co-Chair of the Rules & Membership Committee, announced that the discussion of the Grantee/Planning Council Memorandum of Understanding continues and that the Planning Council is awaiting approval of the Mayoral Executive Order, which would extend all members' two year terms automatically to three years.

*Robert Cordero*, the Planning Council Finance Officer, noted that the Finance Committee will review the 3<sup>rd</sup> Quarter Base & MAI closeout reports, the assessment of the administrative mechanism and will participate in negotiations of the Planning Council support budget with the Grantee.

*Victor Benedava*, Co-Chair of the Consumers Committee, announced that at the next meeting there will be a presentation of Medicaid expansion, a continuing discussion of food and nutrition services needs and a presentation of the housing services guidance currently in development.

#### **Agenda Item #7: Grantee Report**

*JoAnn Hilger*, Ryan White Grant Administrator, reported that a letter to HRSA requesting exemption of Medicaid certification for agencies providing Early Intervention Services is in development. It was also announced that there is now a salary cap of \$179,000 imposed on Part A program salaries for physicians paid through Ryan White.

There was no report from Mr. Petro of the Westchester County Department of Health.

The agenda for the March 22, 2012 was reviewed and approved.

#### **Agenda Item #8: Public Comment**

There was no public comment. There being no further business, the meeting was adjourned at 5:00pm.