



Meeting of the  
**EXECUTIVE COMMITTEE**  
Thursday, April 19, 2012, 3:00-5:00pm  
DOHMH, 2 Gotham Center, 42-09 28<sup>th</sup> Street, Conference Room 8-25  
Long Island City, NY

## **MINUTES**

**Members Present:** Jan Carl Park (Governmental Co-Chair), Dorella Walters (Community Co-Chair), Victor Alvarez, Victor Benadava, Robert Cordero (Finance Chair), Gregory Cruz, John Anthony Eddie, Graham Harriman, Lee Hildebrand, Tom Petro, Charles Shorter, Allan Vergara

**Members Not Present:** Felicia Carroll (Consumer-At-Large), Nancy Cataldi, Gerald DeYounge, Sharen Duke, Marya Gilborn

**Staff Present:** David Klotz, Rafael Molina, Nina Rothschild, DrPH, Darryl Wong; Joan Corbisiero (Parliamentarian)

**Public Health Solutions:** Bettina Carroll, Gucci Kaloo, Rachel Miller

### **Agenda Item #1: Welcome & Introductions**

Jan Park, Governmental Co-Chair, opened the meeting and reviewed the meeting agenda and materials. John-Anthony Eddie led the Committee in a moment of silence.

### **Agenda Item #2: Review of 3/15/12 Minutes**

The minutes were distributed to members electronically for review and comments. There were no comments or revisions received.

***ACTION: The motion was made and was passed to approve the minutes, without changes.***

### **Agenda Item #3: FY12 NYC Base & MAI Reprogramming Plans**

Allan Vergara, Co-Chair of the PSRA Committee presented the FY 2012 reprogramming plan developed by the Priority Setting & Resource Allocation Committee (PSRA). As agreed in the FY 2012 spending plan, there is the partial restoration of ADAP in the amount of \$2,277,726, which is \$490,518 less than the full spending plan allocation, followed by contract enhancements for over-performing contracts, which is capped at 15% above the allocation in the spending plan without Council approval. Victor Benedava made a motion that ADAP not be subject to the 15% cap.

***ACTION: A motion was made, seconded and approved to accept the FY 2012 NYC Base and MAI reprogramming plan as presented.***

### **Agenda Item #4: Review & Discussion of Year 21 Planning Council Support Budget**

Jan Park presented the draft FY 2012 support budget, which was negotiated with the grantee by the Governmental Co-Chair, Community Co-Chair Dorella Walters, and Finance Officer Robert

Cordero and approved by the Finance Committee. Due to a change in the City's fringe benefits rate, personnel services increased by \$10,979, while other than personnel services (OTPS) increased by \$9,534, including an additional \$5,000 to complete the online training for new Council members. The Finance Officer noted that the NY EMA HIV Planning Council support budget represents 0.07% of the total grant award, lower than most EMAs and a very good value given the high level of support from the Council staff.

**ACTION:** *A motion was made, seconded and approved to accept the Year 21 Planning Council Support Budget as presented.*

#### **Agenda Item #5: Review and Discussion of Revised Memorandum of Understanding**

John-Anthony Eddie presented the revised Memorandum of Understanding (MOU) noting that our funder, HRSA, had suggested changes to the previously-approved Council/Grantee MOU, which clarify some of the roles and responsibilities of both parties. Dorella Walters reviewed the specific changes in the MOU. The Rules & Membership Committee has agreed to the changes as presented and the revised MOU will undergo internal review by the NYCDOHMH Legal Department once it has been approved by the full Planning Council.

**ACTION:** *A motion was made, seconded and approved to accept the revisions to the MOU.*

#### **Agenda Item #6: Planning Council Committee Updates**

- *Allan Vergara*, on behalf of the PSRA Committee, reported that the Committee began its discussion on the PSRA ranking tool and allocation process.
- *Charles Shorter*, Co-Chair to the Integration of Care Committee, reported that the committee is continuing its work with the housing services program guidance.
- *Dr. Lee Hildebrand*, Chair of the Needs Assessment Committee noted that the Committee will be continuing its discussion of the 2009-2012 Comprehensive Strategic Plan for HIV/AIDS Services in NYC.
- *Dr. Rothschild*, staff to the Policy Committee, reported that the committee discussed the joint NYC/NYS letter to HRSA regarding Medicaid Certification Exemption for HIV Testing and received a presentation on Medicaid Health Homes.
- *Victor Benedava*, Co-Chair of the Consumers Committee, announced that the Committee will be viewing two webinars addressing the Affordable Care Act and Consumer Involvement in Quality Improvement.

#### **Agenda Item #7: Grantee Report**

*Graham Harriman*, Interim Director of the Care, Treatment & Housing Program reported that NYCDOHMH has received the final report on Eligibility and Coverage of Select Services under NY Medicaid and Family Health Plus by Manatt, Phelps & Phillips, which will be presented to the Planning Council on May 17.

Tom Petro reported that the Tri-County Steering Committee, in anticipation of drafting a spending plan for next year's application, is receiving a series of presentations whose topics include the latest epidemiology, new CHAIN reports, and a review of Year 21 service data; consumer focus groups are also being held. He also advised that a forum on HIV financing and services impacted by Medicaid reform, health homes, changes in CDC funding, and the new HRSA monitoring standards will be held on April 24; the presenters are Graham Harriman, and Ira Feldman and Dan O'Connell from NYSDOH/AIDS Institute.

The agenda for the April 26, 2012 was reviewed and approved.

There being no further business, the meeting was adjourned at 5:00pm.