



Meeting of the
EXECUTIVE COMMITTEE
Thursday, April 20, 2017, 3:00 – 5:00PM
By Conference Call 1-866-213-1863, Access Code 3587454

MINUTES

Members Participating: Katrina Balovlenkov, Matt Baney, H. Daniel Castellanos, DrPH, Carrie Davis, Maria Diaz, Joan Edwards, Billy Fields, Graham Harriman, Steve Hemraj (Finance Officer), Christopher Joseph, Claire Simon, Andrea Straus (by phone)

Members Not Participating: Jan Carl Park (Governmental Co-Chair), Matthew Lesieur (Community Co-Chair), Randall Bruce (Consumer At Large), Sharen Duke, Daphne Hazel, Lisa Zullig

DOHMH Staff Present: David Klotz, Melanie Lawrence, Darryl Wong

PHS Staff Present: Gucci Kaloo

WCDOH Staff Present: Julie Lehane, PhD(by phone)

Others: Joan Corbisiero (Parliamentarian), Sera Morgan, HRSA Project Officer (by phone)

Agenda Item #1: Welcome/Introductions/Moment of Silence/Approval of Minutes

Jan Park, Governmental Co-Chair was unable to attend due to a death in his family and *Matthew Lesieur*, Community Co-Chair, was ill. Steve Hemraj (Finance Officer) opened the meeting, followed by member introductions and a moment of silence led by Carrie Davis. Sera Morgan, HRSA Project Officer and Andi Strauss, Co-Chair of the TCSC participated by calling in. The minutes were approved as presented.

Agenda Item #2: Committee Updates

NEEDS ASSESSMENT (NA) COMMITTEE

Carrie Davis, Co-Chair, reported that the committee finalized the goal statement for the April 25, 2017 Community Briefing on housing for PLWHAs, the briefing agenda, task assignments and guiding questions.

INTEGRATION OF CARE (IOC) COMMITTEE

Christopher Joseph, Co-Chair, reported that the committee continues its work in updating the service directive for medical case management. At the last meeting there were presentations on medical health homes and the HARP program regarding Payers of Last Resort (POLR). The committee continues to review recommendations from providers, staff and clients and will be meeting bi-weekly moving forward.

CONSUMERS COMMITTEE

Darryl Wong, Planning Council Deputy Director, reported that the committee has been focusing on the re-development and re-design of the Consumers Committee Outreach brochure. In its next-to-final stage before going to print, the brochure has undergone several revisions, the last of which focused on expanding the range of populations depicted in the brochure's photo montage. The brochure will be translated into Spanish and there will be an initial run of 1,000 brochures in English and 500 in Spanish. The final version is anticipated in May, which will complement our Planning Council and Consumer Committee new member recruitment. The committee's comments from the breakout session at the Strategic Retreat were discussed and some recommendations have been implemented. It was noted that three components of Extraordinary Teams – compelling purpose, embracing difference and expanding knowledge were areas where the committee scored in the extraordinary range. Jose Colon Berdecia delivered the quarterly report on Planning Council outreach activities in the community.

TRI-COUNTY STEERING COMMITTEE

The Tri-County Steering Committee met on April 12th. Acting on a request from several Committee members, we had a presentation from a lawyer from Legal Aid of Rockland County on immigration and HIV+ clients. Undocumented immigrants are the most exploited population regarding issues such as housing and workers' rights. There is great fear now that if someone complains that they will be deported. New guidelines issued by the new administration make virtually all undocumented immigrants subject to deportation orders, and there is great fear of being picked up by ICE at hospitals, courts, etc. While there is no direct targeting of PLWH, there is no assurance that this will not change. We got some good advice on protecting HIV+ undocumented immigrants when they access health and support services and will continue to keep our members informed on this issue.

As the next step of the in-depth review of the entire Ryan White Part A portfolio in the Tri-County region, we reviewed the service category fact sheet for Medical Case Management (MCM). MCM provides a range of client-centered services that link clients with health care, psychosocial, and other services. This was the final fact sheet in our portfolio. At the next meeting, we will review a summary comparison of all the fact sheets, which will be used over the next three meetings to develop a revised set of service priorities and allocations.

PRIORITY SETTING/RESOURCE ALLOCATION (PSRA) COMMITTEE:

PSRA met on Monday, April 17 and is recommending the spending scenario for FY 2017 in the packets. The EMA does not expect our full grant award until June or July. If approved by the EC and full Planning Council this month, the spending scenario will allow the Grantee to implement the final award immediately upon its receipt. Given the appropriations process in Congress, we expect level funding nationally for the current fiscal year through a continuing resolution. Given changes in formula funding over the last few years, we anticipate that this would result in a reduction to the award between 1% and 2%. The scenario accounts for up to a possible 1.9% cut to the Base award (1.75% to the total award). There are savings to the carrying cost of programs from the previous year (the amount of money it costs to continue funding the programs from one fiscal year into the next), which can be seen in column I. Some is from the elimination of Home and Community-based Services in FY 2016. There are also some small savings in several other service categories after contract negotiations.

The NYS DOH AIDS Institute has agreed to take a 5% upfront reduction to the allocation for ADAP for FY 2017 (to be restored as much as possible through reprogramming). This is reflected in Column K, Row 18. This amount will cover the rest of a reduction to the total award up to 1.9%, without having to cut any other service categories. If the cut to the award is less than 1.9%, the upfront reduction to ADAP will be smaller. The PSRA is grateful to the AIDS Institute and ADAP Director Christine Rivera for their continuing partnership with us, and allowing us the flexibility to avoid cuts to the rest of the portfolio. All reductions are taken out of the Base portion of the award. The allocation to ADAP (which gets both Base and MAI funds) can be used to balance the Base and MAI portfolio.

ACTION: A motion was made and seconded to approve the FY 2017 spending scenario as presented.

In other news, the PSRA had a presentation on changes to HIV Housing programs, particularly HOPWA, which is facing steep cuts due to the change in the HOPWA formula from cumulative AIDS to living HIV cases, which will hurt the NY HOPWA grant area. We are also looking at the possibility of long-term cuts to the award. If the President's budget blueprint goes forward, we could lose significant funding in FY2018. This makes doing across-the-board proportionate cuts impractical. On Monday, PSRA has a presentation on two possible service categories that we could consider eliminating in the event of a large cut next year: Transitional Care Coordination (a sub-category of MCM), and Health Education & Risk Reduction. We will be looking into this through next winter and getting more data and input as we plan for severe cuts in the future.

Agenda Item #3: Planning Council Updates

Melanie Lawrence, Planning Council staff, reported that there have been slight changes in the panelist composition, notably that John Rojas, Assistant Commissioner for Administration of the Division of Disease Control and board member of the National AIDS Housing Coalition (NAHC), will be presenting in place of Rusty Bennett, the Executive Director of NAHC. Volunteers for the briefing on April 25 were solicited to help guide the 90+ registered participants to the conference space. There was concern that consumers would be under-represented; Joan Edwards of the NYSDOH AIDS Institute agreed to distribute the announcement to members of the various ETE borough meeting.

The HIV Epidemiologic update will be the focus of the April Planning Council meeting. The one case of maternal child transmission was reported in early 2016 and was not reported in the 2015 annual report. Andi Strauss of the Tri-County Steering Committee asked if epidemiologic data from Westchester, Rockland and Putnam counties would be included in the epi update. As NYC does not have access to that data, arrangements will be made with the NYSDOH AIDS Institute to include such data in the presentation.

Graham Harriman, Director of the Care & Treatment Program, presented the Federal AIDS Policy Partnership (FAPP) AIDS Budget & Appropriations Coalition (ABAC), which is used to track FY17 and FY18 appropriations for Federal HIV/AIDS Programs. For FY2017, there are no cuts projected for the Ryan White Program and, in particular, Part A programs. However, as our Part A formula award is based on new HIV diagnoses, we anticipate an overall decrease as a result of NYC's success in prevention of new HIV infections. It was noted that the President's FY18 Blueprint Budget at \$1.907 billion represents a \$416million decrease, or almost 18%, from the previous year.

Agenda Item #4: Grantee Report

Graham Harriman presented an update on Grantee activities, noting that:

- The Notice of Award (NOA) for FY17 is still pending, while we await the outcome of the appropriations process; government programs are currently funded under a Continuing Resolution (CR). The NY EMA expects to receive its NOA in late June/early July.
- Dr. Laura Cheever, Associate Administrator of HRSA, presented at the FAPP meeting in March, highlighting PEPFAR, leadership, partnerships, integration and data utilization initiatives. It was noted that there is reduced emphasis on retention. The NY EMA is awaiting feedback on the NYS/NYC Integrated Prevention & Care Plan.
- The Ryan White Services Report (RSR) was submitted on March 27.
- Public Health Solutions (PHS) has completed recruitment for its Consumer Advisory Group (CAG).
- FY16 Ryan White close outs are nearly complete, in time for submission to HRSA at the end of May.
- Public Health Solutions anticipates that all new Legal Service contracts (11) will be executed by the end of April.
- Despite not having notice of the full award, contract renewals are proceeding, thereby allowing reimbursements from March to July 2017 (5 months).
- The National Quality Center (NQC) provided a one-day training in quality improvement for Care & Treatment program staff.
- NYCDOHMH and Treatment Action Group (TAG) co-sponsored an event "STIs in the Age of Effective ARV-based HIV Prevention" on April 17. It was noted that there has been an increase in STI testing, an increase in incidence of STIs and that ano-rectal/oral gonorrhea screening is not being done in Brooklyn and the Bronx.

Agenda Item #4: New Business/Adjournment

Living Together will host its annual picnic on July 2 at FDR Park. There being no further business, the meeting was adjourned at 4:00pm.