



Meeting of the
EXECUTIVE COMMITTEE
Thursday, May 10, 2012, 3:00-5:00pm
DOHMH, 2 Gotham Center, 42-09 28th Street, Conference Room 8-25
Long Island City, NY

MINUTES

Members Present: Jan Carl Park (Governmental Co-Chair), Dorella Walters (Community Co-Chair), Victor Alvarez, Victor Benadava, Felicia Carroll (Consumer-At-Large), Nancy Cataldi, Robert Cordero (Finance Chair), Sharen Duke, Joan Edwards, Marya Gilborn, Lee Hildebrand, Julie Lehane (for T. Petro), Allan Vergara

Members Not Present: Gregory Cruz, Gerald DeYounge, John Anthony Eddie, Graham Harriman, Charles Shorter

Staff Present: David Klotz, Rafael Molina, JoAnn Hilger, Mary Irvine, Ph.D., Nina Rothschild, DrPH, Darryl Wong, Rachel Miller (Public Health Solutions), Joan Corbisiero (Parliamentarian)

Agenda Item #1: Welcome & Introductions

Jan Park, Governmental Co-Chair, opened the meeting and reviewed the meeting agenda and materials. Felicia Carroll led the Committee in a moment of silence.

Agenda Item #2: Review of 4/19/12 Minutes

The minutes were distributed to members electronically for review and comments. There were no revisions received, although it was noted that the letter regarding blood products from MSM was unanimously approved.

ACTION: The motion was made and was passed to approve the minutes, without changes.

Agenda Item #3: Review of 2012-15 Comprehensive Strategic Plan

Dr. Hildebrand introduced the plan by briefly reviewing the history of the development of the Plan, which was spearheaded by the Integration of Care Committee. *Dr. Rothschild* and *Dr. Irvine* presented on the 2012-15 Comprehensive Strategic Plan for HIV Services in the New York EMA. It was noted that there will be a presentation on the third year of implementation of the 2009-12 Comprehensive Plan in June 2012, as well as annual presentations on the implementation of the 2012-15 Comprehensive Plan. Areas discussed in the presentation are:

- Timeline of the development of the Plan;
- HRSA mandates for development of the Plan, principally to develop a 3 year plan for actualizing this system by reviewing needs assessment data, existing resources to meet needs and barriers to care;
- New additions from the 2009-12 Plan (e.g., changes to monitoring and evaluation; and how the Plan addresses EIIHA, the National AIDS Strategy, Healthy People 2020, the Affordable

Care Act and state and local service plans and the Statewide Coordinated Statement of Need)

- Chapter 1: Where Are We Now?
 - Local HIV/AIDS epidemiology, current continuum of care, challenges to the continuum, needs and gaps, barriers to care, setting of priorities and resources, Coordination of prevention and service needs and successes and challenges of the 2009-12 Comp Plan.
- Chapter 2: Where Do We Need to Go?
 - Goals and objectives for those aware/unaware of their HIV status, proposed solutions for closing gaps and addressing overlaps in care, coordination with ECHPP
- Chapter 3: How Will We Get There?
 - Plan, Activities & Timeline to close gaps in care, address needs of special populations, how the plan addresses HP 2020, the Statewide Coordinated of Need, coordinates with and adapts to changes in the Affordable Care Act and the National HIV/AIDS Strategy, strategies to respond to changes in the continuum of care as a result of budget cuts.
- Chapter 4: Monitoring and Evaluation
 - Data sources for monitoring plan performance, annual review of progress against targets, including cost-efficient resource allocation and responding to structural changes, evaluation summary of the 2009-12 Plan, including the review of disparities in care and health outcomes by population.

Clarification was provided to members' questions regarding:

- The timeframe for the achievement of individual viral suppression (six months);
- What are the indicators of treatment status (CD4 and viral load levels as proxies);
- The inclusion of inter-agency work groups added as a goal of the plan

ACTION: *A motion was made, seconded and approved to accept the Plan as presented.*

Agenda Item #4: Planning Council Committee Updates

- *Sharen Duke*, on behalf of the Policy Committee, reported that members were encouraged to attend a presentation on Health Homes and that the Committee approved a Planning Council letter to the FDA on Over the Counter HIV Testing/Oral Swab kits (letter included in meeting packets);
- *Nancy Cataldi*, Co-Chair to the Integration of Care Committee, reported that the committee concluded the discussion on different housing service models and is continuing its work in revising the housing services program guidance;
- *Dr. Lee Hildebrand*, on behalf of the Needs Assessment Committee, reported that the Committee will be looking at the 3rd year of implementation of the 2009-12 plan;
- *John Anthony Eddie*, on behalf of the Rules & Membership Committee, noted that 2012-13 NY HIV Planning Council applications are included in the meeting packets and that the Executive Order is still under review; members who are concluding their second year are asked to determine their willingness to continue serving, subject to approval of the revised Executive Order.
- *Allan Vergara*, Co-Chair of the PSRA Committee, reported that the Committee discussed the re-classification of certain MCM and EIS services from Core Services to Non-Core services and authorized the grantee to prepare the application for the Core/Non-Core Services waiver. *Marya Gilborn*, Co-Chair, reported that the PSRA tool was reviewed with respect to the weighting of the five criteria comprising the rank score, eliminating the

Core-service category and distributing the residual 10% weighting to the Emerging Needs category.

- *Victor Benedava*, Co-Chair of the Consumers Committee, announced that the Committee will be viewing two webinars addressing the Health Care Reform and Consumer Involvement in Quality Improvement.
- *Robert Cordero*, Finance Officer reported that at the next meeting of the Committee, the final Base and MAI spending reports, including the Planning Council support budget, will be discussed, as well as the administrative mechanism.

Agenda Item #5: Grantee Report

JoAnn Hilger, Ryan White Grant Administrator, reported that

- The joint NYC/NYS letter to HRSA regarding Medicaid Certification Exemption for HIV Testing has been sent;
- In addition to the NYSDOH Medicaid Health Homes presentation at the full May Planning Council meeting, NYCDOHMH has received the final report on Eligibility and Coverage of Select Services under NY Medicaid and Family Health Plus by Manatt, Phelps & Phillips to be presented to the Planning Council on May 17.
- There have been organizational changes at HRSA/HAB including the assignment of a new Project Officer for the NY EMA. Our current Project Officer, Kerry Hill will be working in the ADAP area of the program.

Dr. Lehane reported that the Tri-County Steering Committee, is developing its spending plan for next year's application, using Year 21 service data and information from consumer focus groups. This will be presented to the Planning Council in July.

The agenda for the May 17, 2012 was reviewed and approved, noting that Ira Feldman of the NYSDOH will present on Health Homes, as well as the NY Medicaid presentation by Manatt,

There being no further business, the meeting was adjourned at 5:00pm.