



Meeting of the  
**EXECUTIVE COMMITTEE**  
Thursday, March 12, 2009  
3:00-5:00 pm  
Cicatelli Associates, 505 Eighth Avenue, NY, NY

## MINUTES

**Members Present:** Jan Carl Park (Governmental Co-Chair), Steve Hemraj, (Finance Officer), Victor Benadava, Gregory Cruz, Marya Gilborn, Alexander Hardman, Jo Ann Hilger (alt. for Fabienne Laraque, MD, MPH), Jennifer Irwin, Julie Lehane ( alt. for Tom Petro ), Matthew Lesieur, Gonzalo Mercado, Darryl Ng, Dorella Walters

**Members Not Present:** Damian Bird, John-Anthony Eddie, Joan Edwards, Soraya Elcock, Antionettea Etienne, Maria Irizarry, Charles Shorter

**Staff Present:** NYCDOHMH: David Klotz, Rafael Molina, Nina Rothschild, DrPH

**Public Health Solutions:** Gucci Kaloo

**Materials Distributed:** Agenda; February 12, 2009 EC Minutes; Fact Sheet on Formerly HOPWA-Funded SRO Outreach Programs; Proposed Revised FY 09 Base Spending Plan; FY 09 Application Spending Plan; Federal Partnership RW Consensus Paper; Briefing Sheets on CAEAR Coalition and Arent Fox.

**Welcome/Minutes:** Mr. Park opened the meeting, followed by member introductions. Dr. Lehane led the moment of silence. Mr. Park reviewed the meeting agenda. Mr. Klotz reviewed the meeting packet. The minutes of the February 12, 2009 meeting were approved with no changes.

### I. Executive Session

The EC approved the two candidates for the vacant seat recommended by the Rules & Membership Committee and asked that the names be submitted in order of preference.

### II. Amendment to the FY 2009 Base Spending Plan

PSRA is recommending that the programs currently funded through HOPWA targeting SRO residents that Part A will pick up in July be reclassified from the Outreach to the Harm Reduction service category from July 2009 until they are re-bid, to reflect the work that these programs actually perform. The cost of these programs, \$850,000 for

FY09 (Jul 2009-Feb 2010), and \$1,275,000 for FY10, would be carried in the Harm Reduction service category, increasing the FY09 allocation from \$11,232,026 to \$12,082,026. Conversely with the removal of these programs from the Outreach service category, FY09 funding would be reduced from \$1,650,000 to \$800,000. This reclassification would remain in effect until the program is re-bid (IOC and NAC are currently reviewing the program models and target populations). In response to a question, Ms. Hilger explained that the funds to pay for the HOPWA programs were originally meant to come from funding now used for Emergency Rental Assistance, which was supposed to be transferred to HOWPA, but HOPWA was unable to fund those due to cuts to their award. Thus, the funds will come from the Medical Case Management category this year, but in future years will depend on the Council's decision.

**A motion to accept the PSRA recommendation was made, seconded and approved unanimously.**

### **III. Committee Updates**

#### **Policy Committee:**

Mr. Lesieur and Mr. Ng reported that the Federal RW Consensus letter on Ryan White reauthorization was submitted with 150 organizations signing on, including the Council. City budget hearings begin next month, and the Policy Committee is drafting testimony regarding proposed cuts to HASA, prevention and HHC testing that can be delivered by a Council member.

#### **Needs Assessment Committee:**

Ms. Irwin reported that the Committee had two presentations at its last meeting on youth and co-morbidity rates. In March, there will be a speaker from the NYC Dept. of Youth and Community Development, as the NAC continues its task of analyzing special populations. Two additional meetings were added to the schedule, April 8<sup>th</sup> and May 6<sup>th</sup>, both will be held from 10-12.

#### **Integration of Care:**

Mr. Klotz reported that IOC began its discussion on revising the service model for Food & Nutrition services. There was a presentation on the current model, and a literature review of the role of FNS in HIV management. More data will be presented at the next meeting. Two additional meetings were added to the schedule, April 7<sup>th</sup> and May 5<sup>th</sup>, both meetings will be held from 3-5

#### **Consumers Committee:**

Mr. Benadava reported that the CC is working on the Consumer Focus Groups which will be conducted in April and May, to be utilized in the Council's PSRA process. At the next meeting, Dan Tietz of the AIDS Institute will present on the Quality Management program.

#### **PLWHA Advisory Group:**

Mr. Park reported that the AG will have a presentation by Dr. Fabienne Laraque and a HASA entitlement specialist at the March meeting. Also, they have invited City Council Speaker Christine Quinn and other woman leaders to the April meeting, which will focus on women's issues. Ms. Irwin suggested inviting Councilwoman Leticia James, who is a strong advocate on women and HIV issues.

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**Priority Setting/Resource Allocation:**

Ms. Gilborn reported that PSRA discussed the item voted on at today's meeting, and began the groundwork for the next round of priority setting. A working group was formed to obtain input from non-Part A providers. The next scheduled meeting will take place on May 7<sup>th</sup> with an April meeting to be called if needed.

**Rules & Membership Committee:**

Mr. Mercado and Ms. Walters reported that the on-going monitoring of Council members' attendance has had a positive effect. The RMC also reviewed recommendations for the vacant seat and began discussion of the next round of new member recruitment. They also discussed creating a Memorandum of Understanding (MOU) between the Council and grantee that will outline their respective roles and responsibilities. Such a document is recommended by HRSA and the RMC is looking at other EMAs for models.

**IV. Grantee Update:**

Ms. Hilger reported that Public Health Solutions is engaging in the FY 2008 close-out and making final decisions on reimbursement. The MAI application is due Friday. Administrative review has begun on the 42 proposals received under the Care Coordination RFP. There will be a report to the Council on the process and outcome of the RFP when it is complete.

**V. Planning Council March 19th Agenda:**

Mr. Park reported that there will be a presentation from Carter Hunter, the CAEAR Coalition's Washington lobbyist, on the changing federal landscape for HIV policy.

There being no further business, the meeting was adjourned at 5:00PM.