



Meeting of the

FINANCE COMMITTEE

February 2, 2005, 3:15-4:00pm
40 Worth Street, Room 1519

MINUTES

Members in Attendance: Steve Hemraj (Chair), Jason DeCuir, Sharen Duke, Patrick McGovern, Maija Neville, Fredrick Wilson

Staff in Attendance: David Klotz (DOHMH/OAPC), Rachel Miller (MHRA/HIV CARE Services), Gucci Kaloo (MHRA/HIV CARE Services), Jo Ann Hilger (DOHMH/Ryan White), Merline Jean-Casimir (DOHMH/Ryan White)

I. Follow-up from Previous Meeting

Mr. Hemraj opened the meeting noting the challenges that lie ahead for this year, with reauthorization. The Committee reviewed the minutes of the November 3rd meeting.

II. FY 2004 Third Quarter Report

Mr. Kaloo presented and explained graphs and tables showing FY 2004 third quarter spending for the New York City portion of the EMA. The EMA is doing well and in line with last year's record spending (and much better than the previous two years). Spending for MAI in particular is the best ever. Spending is keeping pace in spite of the record \$18M increase in the overall Title I award. In base funding, there is higher than average under-spending in two categories: Capacity Building, and Housing Enhancements for Special Populations (HOU). Capacity Building is due to late starting contracts (the extra amount not included in their contracts was part of the uncommitted funds used for reprogramming). HOU under-spending is due to a reporting lag. \$4.6M was uncommitted but will soon be totally committed through implementation of the Planning Council's reprogramming plan (most to the ADAP pools, some to Food and Nutrition programs, as per the plan). Note: 100% committed does not mean that 100% will be spent, but that it *could* be spent. Ms. Duke complimented MHRA for the clear presentation of the graphs.

There was discussion of the following issues:

- MHRA proposed about \$1.3 in contract take-downs, but contractors successfully appealed many of them and the final amount was approximately \$552,000.
- The first set of budget mods this year in the spring (to implement the COLA and restorations) took a long time because every single contractor had it.

- HRSA is not likely to change its policy on using carry-over funds, but contingency planning for that is the responsibility of the Priority Setting & Resource Allocation Committee (PS&RA).
- The low under-spending has implications for fulfilling the commitment to the ADAP pools in FY 2005. ADAP was not held harmless for potential across-the-board cuts.
- There is an assumption that there will be a cut in the award this year, as New York got a huge increase last year at the expense of a majority of EMAs. Advocacy is being done in support of the application, and the PS&RA is doing contingency planning in the event of a cut.
- The current RFP has two parts – existing categories being rebid (for which funding is available, although the amount will not be known until the award comes in), and new categories that will be funded if there is an increase in the award.
- HRSA granted the City a waiver from reporting expenditures by WICY populations.
- Planning for FY 2006 services will take into account changes in Medicaid/Medicare. There will be a presentation at the March 17th Planning Council meeting on this issue.

III. Other Business

Mr. McGovern, in response to a question from Ms. Miller, said that a presentation from MHRA to the full Planning Council on their contract monitoring process would be welcome, but later in the year due to other items on the agenda.

Mr. Hemraj congratulated Mr. McGovern on his election as Planning Council Community Co-chair.