



Meeting of the

**FINANCE COMMITTEE**

Monday, February 22, 2010, 3:30-4:30PM  
40 Worth Street, room 1519

**MINUTES**

**Members Present:** Steve Hemraj (Chair), Victor Benadava, Sharen Duke, Marya Gilborn, Jan Carl Park, Allan Vergara

**Staff Present:** *NYCDOHMH:* JoAnn Hilger, David Klotz; *Public Health Solutions/HIVCS:* Rachel Miller, Gucci Kaloo, Peter Chea

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**I. Welcome/Introductions**

Mr. Hemraj opened the meeting, followed by introductions. The minutes of the October 28, 2009 meeting were approved with no changes.

**II. FY 2009 Base 3rd Quarter Report**

Mr. Chea reported that, as of November 30, 2009, a total of \$4,138,448 was uncommitted, \$3,537,447 of that in the Medical Case Management (MCM) category. This is due to the fact that most MCM contracts were executed after the third quarter (November 30, 2009). The start date of these programs, originally August 1, 2009, was later changed to December 1, 2009. The Fourth Quarter/Final report will show that all funds will be committed. Uncommitted funds of \$85,401 in Outpatient Medical Care will be committed to Bridge Care services and will be shown as such in the Fourth Quarter/Final report. Lastly, the remaining uncommitted dollars (\$515,600) will be committed to over-performing programs through contract enhancements during the closeout process.

Modifications to the Mental Health, Harm Reduction and Early Intervention allocations were the result of a combination of contracts negotiated for less, take-downs and terminations. These reductions are being used to pay for continuation of OMC programs until they are phased out when MCM programs begin. Ms. Duke noted that MCM programs are positioned to spend well during their start-up phase.

Year-to-date spending as a percentage of the approved spending plan as of the end of the third quarter (28% unspent) is about 10% higher than at the same time last year.

### **III. Year 19 (FY 2009-10) MAI 1st Quarter +2 Months Report (through Dec. 2009)**

Mr. Chea reported that, as of December 31, 2009, \$1,318,715 was uncommitted, mostly in MCM for the same reasons as in Base funding. Funds are expected to be fully committed by the end of the second quarter. Modifications to the Spending Plan were the result of the additional funds received from the overlap of the new MAI funding for the period March 2010- February 2011. These overlapping funds were reprogrammed to the State ADAP Plus programs, as per the Council's instructions. Year-to-date spending of the committed amount (77% unexpended) is about 8% better than last year at this time.

There was a discussion about the loss of \$477,633 in MAI Quality Management funds, which will negatively impact only EMAs that receive awards over \$60M (NY and possibly Los Angeles), which are required to spend either \$3M or 5% of their awards on QM, whichever is less. This may be an issue for the CAEAR Coalition to bring to HRSA's attention.

An updated report for the March 18<sup>th</sup> Council meeting will reflect the full commitment of funds.

The next meeting will take place in late May/early June.

There being no further business, the meeting was adjourned.