



Meeting Minutes
NEEDS ASSESSMENT COMMITTEE
 Ivy Gamble-Cobb & Ann-Gel Palermo, Co-Chairs

Thursday, December 8, 2006
 9:30–11:30 AM
 220 Church Street, Rm 1502

Members Present: Ann-Gel Palermo (Co-Chair), Guillermo Garcia-Goldwyn, Janet Goldberg, JoAnn Hilger, Jennifer Irwin, Carline Numa, Angela Aidala, Frank Machlica, Howard Marcus

Members Not Present: Ivy Gamble-Cobb (Co-Chair), Mary Ann Chiasson, Peter Catapano, Eli Camhi, Christine Campbell, John Chin, Orbit Clanton, Myron Gold, Cynthia Knox, Julie Lehane, Rosemary Lopez, Mindy Nass, Victor Rodack, Judy Sackoff, Sayidia Self, Luis Scarcabarozzi, Howard Schwartz, Daniel Weglein, Victoria Williams

DOHMH Staff: Clarissa Silva, Jan Carl Park, Nina Rothschild, Darryl Wong

I. Welcome/Introductions

C. Silva made introductions and reviewed the contents of the meeting packet.

II. 2007 Timeline review

C. Silva and Ann-Gel Palermo reviewed the 2007 Needs Assessment preliminary timeline.

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"></td> <td style="width: 20%; text-align: center;"><i>December</i></td> </tr> <tr> <td> <ul style="list-style-type: none"> • Annual Work Plan Review <ul style="list-style-type: none"> ○ Committee products ○ Data Day planning ○ MAI data • CHAIN <ul style="list-style-type: none"> ○ Provide timeline for projects completion ○ Review of preliminary reports </td> <td></td> </tr> </table>		<i>December</i>	<ul style="list-style-type: none"> • Annual Work Plan Review <ul style="list-style-type: none"> ○ Committee products ○ Data Day planning ○ MAI data • CHAIN <ul style="list-style-type: none"> ○ Provide timeline for projects completion ○ Review of preliminary reports 		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><i>March-April</i></td> </tr> <tr> <td> <ul style="list-style-type: none"> • Data Day Planning • MAI data review </td> </tr> <tr> <td style="text-align: center;"><i>May</i></td> </tr> <tr> <td> <ul style="list-style-type: none"> • Data Day • MAI data review </td> </tr> <tr> <td style="text-align: center;"><i>June</i></td> </tr> <tr> <td style="text-align: center;">Data Day Discussion</td> </tr> </table>	<i>March-April</i>	<ul style="list-style-type: none"> • Data Day Planning • MAI data review 	<i>May</i>	<ul style="list-style-type: none"> • Data Day • MAI data review 	<i>June</i>	Data Day Discussion
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Additionally, C. Silva provided the following update on the CHAIN special session held in November:

The following research request was provided to the CHAIN Technical Review Team based on the July 2006 NA committee suggestions:

1. Report on Over 50 sample (look at age related differences in needs for services)
2. Pathways into mental health services
3. Health and health behavior consequences of interpersonal violence
4. CHAIN cohort employment experience, job training and predictors of employment

Updates on the status of these reports will be provided to the committee at the next NA committee meeting. When HRSA’s HIV/AIDS Treatment Modernization Act guidelines become available, the committee will develop a list of recommendations and a timeline for the CHAIN team.

Data Day

In reviewing previous Data Days, the committee proposed a number of suggestions to ensure a meaningful process: Purpose: To provide data on EMA needs considering both policy and portfolio implications. More specifically, review policy impact on a service category and the populations it serves.

Style: Less formal and changing the name to increase participation.

MAI Data Review

The Integration of Care committee will be revisiting and redefining the current MAI criteria:

Provider eligibility for MAI funding in New York City as an agency/program that:

- Targets its services to residents of ZIP code areas with 150 or more reported living AIDS cases among the MAI target populations,
- Has the majority of its program and administrative sites located in ZIP codes with 150 or more reported living AIDS cases among the MAI targeted population, and
- Demonstrates that at least 75% of its current active clients who receive HIV/AIDS services are from the MAI target populations.

The committee suggested reviewing any available data (ACRIA & CHAIN) and collaborating with the IOC committee to examine MAI criteria more closely.

III. Adjournment

The meeting was adjourned.

I. Actions/Decisions

<input checked="" type="checkbox"/>	N. Rothschild & C. Silva to inquire about the data needs from the IOC for MAI criteria review
<input checked="" type="checkbox"/>	N. Rothschild & C. Silva to provide supportive data for MAI criteria review
<input checked="" type="checkbox"/>	Next meeting: 2.9.07, 10-11:30 am, Palladia.