



Meeting of the
Needs Assessment Committee
Susan Abramowitz PhD & Eli Camhi LMSW, Co-Chairs

Friday, January 7, 2005, 10:00–12:00 PM

APICHA

Members Present: Eli Camhi LMSW, Susan Abramowitz PhD (Co-Chairs), Angela Aidala PhD, Christine Campbell, Ryan Chavez, Mary Ann Chiasson DrPH, Ruth Finkelstein ScD, John Chin PhD (alt. for Ruth Finklestein), Susan Forlenza MD MPH, Robert Gass MA MPH, Myron Gold, Janet Goldberg, Alison Chi (alt. for Peter Jensen), Julie Lehane PhD, Howard Marcus PhD, Ann-Gel Palermo, Melissa Shurkin, Gregg Weinberg

Members Not Present: Bruce Agins MD MPH, Ken Butler, Joel Hernandez, Joanne Hilger, Eric Rude, Sharon L. Stancliff, Elena Wiesenthal

Guests: Derrick Chandler, Laurence A. Pagnoni

OAPC Staff Present: Grace Moon, Beth Cohen Barusek, Robert Shiau

Materials Distributed:

- Meeting Agenda
- Meeting Minutes December 3, 2004
- Data Day Draft Agenda
- “Annotated Guide to Data Sources”
- “Annotated Bibliography”
- “General Epi Data Considerations”
- HIV Epidemiology Program 4th Quarter Report
- PC Meeting Calendar: January 2005

I. Welcome/Introductions/Review of Minutes

Mr. Camhi opened the meeting, introductions were made and Ms. Moon reviewed the packet materials. Minutes from the December 3, 2004, meeting were reviewed and approved. Mr. Shiau announced that HASA is establishing a Community Advisory Group. Applications were distributed at the meeting. Dr. Abramowitz asked the Committee to read articles reflected in the “Annotated Bibliography,” in order to create a grid that identifies experiences of special populations in accessing services and staying in care.

II. Epi 101 Tutorial

Ms. Moon emphasized the importance of Planning Council committee members having a firm grasp of epidemiological data for planning purposes. There was consensus that an Epi 101 tutorial be provided on an annual basis at the beginning of each Planning Council cycle. There was also agreement that the tutorial be provided separate from Data Day. Mr. Gold recommended that all committees, particularly those on the PWA Advisory Group and the Consumers Committee, experience the benefits of this tutorial. Mr. Weinberg recommended that a data-related subject—such as epi data, a data resource, or a model of care—be discussed at the beginning of each Planning Council meeting as it relates to an agenda item. Additionally, there was a recommendation that an epi 101 tutorial be integrated into the Planning Council’s New

Member Orientation. Mr. Camhi summed up the discussion by reiterating the need for an epi 101-related tutorial at the following forums: 1) Planning Council New Member Orientation; 2) Planning Council meetings as it relates to a topic on the agenda; 3) Committee/Sub-Committee level; or 4) a combination of the above. He further stated that epi-related tutorials should be a Committee function and recommended that a NAC meeting be dedicated to operationalizing this priority.

III. Planning for Data Day

Mr. Camhi provided an overview of the draft Data Day 1 agenda. He stated that he and Dr. Abramowitz will act as moderators for the day. Ms. Moon explained that Data Day is based on the Integration of Care (IOC) Committee's "Comprehensive Model of Care." This model will be composed of services recommended by the Access to and Maintenance in Care panels. There was agreement that for each panel discussion, the following two questions would be asked: 1) "What do we know;" and 2) "How do we know it?" Additionally, there was a discussion related to the "Comprehensive Strategic Plan's" relevance to Data Day.

AIDS Institute—Mr. Gass informed the Committee that he would be out of town on Data Day. He said he would provide a slide presentation on the AIDS Institute HIV Quality Management Program for inclusion in the Data Day 1 packet.

CHAIN—Dr. Aida distributed two documents: 1) "CHAIN 101: The New York City CHAIN Study;" and 2) "CHAIN Report: The Impact of Ancillary Services on Medical Care Outcomes: The New York City Study." She presented data and stated that CHAIN data is relevant to both access to and maintenance in HIV/AIDS care.

New York Academy of Medicine—Dr. Finklestein distributed "Evaluation of Minority AIDS Initiatives Access to Care and Maintenance in Care Programs: Analytic Approach for Data Day." Dr. Finklestein described the nature of NYAM's data as having relevance to both access to and maintenance in HIV/AIDS care.

Pagnoni & Associates—Ms. Shurkin distributed "Outcome Evaluation of Minority AIDS Initiative Programs for the New York EMA."

HIV/AIDS Epidemiological and Surveillance Data—Dr. Forlenza discussed the HIV/AIDS epi/surveillance data that she would present on Data Day entitled "What Can HIV Surveillance Data Tell Us Relating to Health Care of PLWHA?"

There was an extensive discussion regarding which research was appropriate for the "Access to Care" and "Maintenance in Care" panels. The group gained consensus that all four evaluators' studies be represented at Data Day, either through presentations or inclusion in the packet. Dr. Finklestein put forth the following motion: 1) Include interactive working sessions after the "Access to Care" and "Maintenance in Care" panel presentations, respectively; 2) Move the "Comprehensive Strategic Plan to the end of the day's program; and 3) Ensure that a Planning Council PWHLA be present on each of the panels. The motion was seconded and approved by the Committee.

IV. PLWHA

Mr. Gold thanked the Committee Co-Chairs and the Needs Assessment Committee as a whole for creating a PLWHA section in the Needs Assessment Committee minutes.

There being no further business, the meeting was adjourned.