



Meeting of the  
**Priority Setting & Resource Allocation Committee**  
 Hilda Mateo & Eli Camhi LMSW, Co-Chairs

Thursday, November 9, 2006, 2:30–4:30 PM  
 GMHC Room 230 (119 West 24<sup>th</sup> Street)

**Members Present:** Eli Camhi LMSW (Co-Chair), S.J. Avery, Patrick McGovern, JoAnn Hilger, Tom Petro, Peter Laqueur (*for B. Agins MD*), Darryl Ng, Walter Okoroanyanwu MD MPH, Edward Telzak MD, Rev. Terry Troia

**Members Not Present:** Kenneth Ashley, Humberto Cruz, Felicia Carroll, Linda Fraser, Steve Hemraj, Jan Carl Park MPA, Joe Pressley, Paul Stabile, Joshua Sippen LCSW

**OAPC Staff Present:** Clarissa Silva MSW

**MHRA Staff Present:** Rachel Miller, Bettina Carroll, and Gucci Kaloo

**Materials Distributed:**

- November 9, 2006 Meeting Agenda
- Annual Work Plan
- Kaiser Ryan White Reauthorization Comparison Report
- Mitton C, Donaldson C. **Health care priority setting: principles, practice and challenges.** *Cost Effectiveness and Resource Allocation 2004, 2:3*

**Welcome/Introductions**

Eli Camhi opened the meeting and introductions were made. The contents of the meeting packet were reviewed.

**Timeline for 2006-2007 Planning**

Clarissa Silva reviewed the PS&RA workplan highlighting scenario planning, reprogramming, portfolio review and spending plan activities. Committee members suggested including the integration of products produced by the other committees into the timeline.

Duties and/or Projects/Tasks	N	D	J	Feb	Mar	April	May	June	July
Develop scenario plan recommendations.				Award notice	Submit scenario plan recs to the EC & PC				
Rank service priorities and develop funding recommendations & reprogramming plan.						Review & Submit IOC Reprogramming Plan	Submit ranked priorities & funding recs to EC		
Approve ranked service priorities & funding recommendations.						Review pertinent NA Data	Review IOC MAI Criteria Revision	Submit final ranked priorities & funding allocations to PC	
Review & approve final service priorities & funding allocations.									Review & approve final spending plan.

**FY 17 Scenario Planning**

Clarissa Silva reviewed the metric that was created for FY 16 scenario planning:

**Metric: x%- EMA Score/Maximum EMA Score**

This proposes using a formula that defines the x variable depending on reduction to the award, so that there are no extreme cuts to a category while preserving the highest categories. The greater factor you use, the smaller the reductions. The committee raised concerns about the magnitude of the loss in funding (> \$17M). Clarissa Silva suggested that the committee could further stratify the scenarios to achieve the funding goal

**FY 17 Title I Portfolio Approach**

The committee discussed approaching the FY 17 Title I portfolio while being mindful of the following concerns:

- Reauthorization principles and timeline
  - Formula, Supplemental and MAI distribution of funds NY projected loss=\$17.8M
  - 75/25 “Core” services
- Waiver application

Additionally, the committee suggested that CHAIN produce a Reauthorization impact analysis report.

**FY 17 Reprogramming**

Clarissa Silva reported that MHRA identified enough reprogramming funds to operationalize all of the proposals.

Committee	Service Category: Brief Description	Amount Proposed
PS&RA	<i>Payer of Last Resort Study</i> Analysis of the universe of HIV/AIDS public funding to: 1) evaluate the potential service gaps that disrupt the continuum of care and 2) strengthen the validity of the “Payer of Last Resort” variable in the Priority Setting & Resource Allocation instrument.	\$80,000-100,000
PS&RA	<i>Transportation</i> Replacement of the EMA’s aging transportation fleet.	\$200,000
PS&RA	<i>Consumer Satisfaction Survey</i> The purpose of the survey is to routinely collect feedback from clients receiving EMA funded services and report to key stakeholders, allowing for enhancements of the quality of EMA services and integrating key findings in future EMA planning processes.	\$85,000-100,00
Consumers	<i>ADAP Enhancement</i> HIV medications to uninsured and underinsured HIV infected individuals.	\$50,000
Consumers	<i>Food &amp; Nutrition Enhancement</i> Enhance nutritional assessment and counseling and access to other services through co-location of services or linkages with other HIV/AIDS service providers.	\$50,000
Consumers	<i>Leadership Training Institute</i> Additional Core and Specialty trainings to provide skills building, motivation and education to PLWHA that supports the development of effective community leaders.	\$50,000
MHRA	<i>Transitioning HIV+ Adolescents into Adult Health Care Services</i> Programs which provide health care services to HIV- infected children and adolescents have found that as they approach the point at which clients will “age out” of adolescent/pediatric services there are unique challenges in transitioning them to adult health care services.	\$100,000

MHRA	<i>Fiscal Management in a Performance-Based Contracting Environment</i> Offers assistance with performance-based contracting and the challenges it poses for cash flow and many other issues related to fiscal management.	\$80,000
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The committee raised the following concerns about the Consumer Satisfaction Survey:

- Does the nature of the survey include a tool and administration?
- Why does it cost \$85,000 to revise the survey tool?
- Why can't the old tool be used?
- How would the new tool differ?
- Can the tool be streamlined?
- How many people were surveyed with the old tool and over what period of time? How was the sample selected?
- Who will administer the survey?

Committee members requested clarification to determine whether the study should be withdrawn.

**I. Actions/Decisions**

<input checked="" type="checkbox"/>	Revise timeline incorporating other committees products
<input checked="" type="checkbox"/>	Draft planning principles for scenario planning
<input checked="" type="checkbox"/>	Invite Chain representatives to discuss a reauthorization impact analysis
<input checked="" type="checkbox"/>	Clarification on Consumer Satisfaction Survey concerns